

Ministry of Public Health of the Republic of Cuba
Contributions to the Working Group of the Executive Committee on
Streamlining the Governance Mechanisms of PAHO

1. - Process for Electing the Director

In regard to this aspect, we had already submitted some suggestions in writing to the previous meeting. Now, after reviewing the comments of Argentina and Canada, we agree with their proposals and comment only that Argentina's observations about the secret ballot seem very on point and, as already stated, it is not clear what the discretionary funds consist of.

Referring to the characteristics required of the Director-General of WHO, we propose that these be used for the Director of PAHO:

In order to serve as Director of PAHO, candidates would be required to meet the following criteria. They must:

- (a) Have experience in the field of international health and solid technical and public health training
- (b) Have demonstrated experience exercising leadership functions in public health
- (c) Be sensitive and respect cultural, social, and political differences
- (d) Demonstrate a firm commitment to the work of PAHO and WHO
- (e) Be in good physical condition
- (f) Be sufficiently proficient in at least one of the official working languages of the Executive Committee, the Directing Council, and the Pan American Sanitary Conference

In regard to the Subcommittee on Programming, Budget, and Administration, we propose the following Terms of Reference

1. - NAME

Subcommittee on Programming, Budget, and Administration

2. - FUNCTIONS

To advise the Executive Committee on matters referred to it by that Governing Body or, on its own initiative, regarding:

- (a) The process and methodology of programming, emphasizing its formulation and evaluation
- (b) The program budget and evaluation reports on its execution
- (c) Financial reports and verification of the effectiveness of the supervisory function
- (d) Preparation and evaluation of plans to comply with the recommendations of internal and external audits and supervision

- (e) Preparation and evaluation of plans to comply with the recommendations of the reports of the Joint Inspection Unit
- (f) Incorporation of the gender perspective in planning and programming, and evaluating compliance
- (g) Evaluation of women's status in health work in the countries and the Secretariat
- (h) The discharge of any other function assigned to it by the Executive Committee

3. - COMPOSITION OF THE SUBCOMMITTEE

The Subcommittee shall consist of five members, three to be elected by the Executive Committee and two to be named prior to each session of the Subcommittee by the Director of PAHO, in light of the specific topics to be considered at that session.

Each member shall be entitled to designate a delegate, and each delegate may have up to two alternates.

The names of the delegates and alternates shall be communicated to the Director 15 days before the opening of the session.

4. - OBSERVERS

Member States not represented on the Subcommittee and invited institutions may, at their own expense, send observers who may participate in the proceedings of the Subcommittee.

5. - SESSIONS

The Subcommittee shall hold one regular session a year lasting three days during the year in which the budget is considered and two days in other years.

The dates of the meeting shall be decided by the Executive Committee at its session immediately following the Directing Council.

Sessions of the Subcommittee shall be held at the Headquarters of PAHO and, unless the Subcommittee decides otherwise, shall be public.

6. - CHANGES IN THE SUBCOMMITTEE

The Executive Committee shall periodically undertake specific reviews of the work of the Subcommittee.

The nature, composition, functions, and existence of the Subcommittee may be modified or terminated by a resolution of the Executive Committee.

A.2 RULES OF PROCEDURE FOR THE SESSIONS OF THE SUBCOMMITTEE

1. - CONVOCATION

Notices convening each session of the Subcommittee shall be sent by the Director of PASB at least 60 before the commencement of the session, pursuant to the date set by the Executive Committee.

2.-AGENDA AND DOCUMENTATION

The Provisional Agenda of the Subcommittee shall include the items required by the Executive Committee, the Subcommittee, and the Secretariat and shall be dispatched by the Secretariat with the notices of convocation.

The Subcommittee shall adopt its own agenda, and in so doing may make such modifications or additions as it may wish, except for those items that have been placed on it by the Executive Committee.

Working documents shall be prepared by the Secretariat and sent to the members of the Subcommittee at least 21 days prior to the opening of the session.

3. – OFFICERS

The Subcommittee shall elect a President, a Vice President, and a Rapporteur, who shall hold office until their successors are elected.

In the absence of the President from a meeting, the Vice President shall serve as President *pro tempore*.

Concerning the Subcommittee on Women, Health, and Development, it is our view that, [regarding] the aspects that [the WG] considered should be assumed by the Family and Community Health Unit, which would biennially submit to the Executive Committee its report on achievements in the areas that used to be considered by this Subcommittee, it would not be prudent to create an advisory group for this purpose.

Concerning the Standing Committee on Nongovernmental Organizations, it is our view that these organizations should not be overseen by a structure under the Executive Committee that meets with them every four years to evaluate their performance, but by an entity of the Pan American Sanitary Bureau under the Office of the Director.

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