

ANNEX B: TRAINING WORKSHOPS

Workshop I: Application of the Research Protocol

Agenda

First day

Topic	Participants	Duration
Registration for the workshop		30"
Introduction of the Program on Women, Health, and Development of the Pan American Health Organization	Presenter	15"
Introduction of the participants and the workshop	All participants	45"
Explanation of the study "Critical Path Followed by Women Affected by family Violence": Objectives, background, and implementation process	Presenter	30"
Description of sites chosen for the study	Investigators and counterparts	30"
Break		30"
Presentation of protocol: Introduction, background, assumptions of the study	Presenter Working Groups	90"
Lunch		90"
Selection of information sources and collection of data: Service providers	Presenter Working Groups	90"
Break		30"
Selection of information sources and collection of data: Record-keeping documents	Presenter Working Groups	60"

Second day

Topic	Participants	Duration
Selection of information sources and collection of data: Women affected by family violence	Presenter Working Groups	120"
Break		30"
Data collection instruments	Presenters Working Groups	90"
Lunch		90"
Recording of field information	Presenter	60"
Discussion of ethical aspects of the study	Presenter	60"
Break		30"
Plenary discussion of the protocol	All participants	60"

Third day

Topic	Participants	Duration
Introduction of the techniques used for the collection of information	Presenters	90"
Break		30"
Practice applying techniques: Semi-structured interviews	Working Groups	90"
Lunch		90"
Practice applying techniques: Semi-structured interviews	Working Groups	90"
Break		30"
Practice applying techniques: Review of documents	Working Groups	90"

Fourth day

Topic	Participants	Duration
Practice applying techniques: In-depth interviews	Working Groups	90"
Break		30"
Practice applying techniques: In-depth interviews	Working Groups	90"
Lunch		90"
Practice applying techniques: Focus groups	Working Groups	90"
Break		30"
Practice applying techniques: Focus groups	Working Groups	90"

Fifth day

Topic	Participants	Duration
Practice applying techniques: Focus groups	Working Groups	90"
Break		30"
Practice applying techniques: Focus groups	Working Groups	90"
Lunch		90"
Practice applying techniques: Focus groups	Working Groups	120"
Break		30"
Plenary discussion of the data collection techniques	All participants	60"

Sixth day

Topic	Participants	Duration
Conducting the study: Work plan and timetable	Monserrat Sagot Elizabeth Shrader	90"
Break		30"
Comments on the methodology	All participants	90"
Lunch		90"
Evaluation and Conclusions	Working Groups	90"
Closing session		30"

Workshop II: Analysis of Qualitative Data

Agenda

First day

Topic	Participants	Duration
Introduction of the participants and the workshop	All participants	30"
Methodological considerations: Subjective process of qualitative research	Presenter	30"
Progress reports on the work undertaken (30 minutes per country)	Investigators and counterparts	90"
Break		15"
Progress reports on the work undertaken (30 minutes per country)	Investigators and counterparts	105"
Lunch		90"
Progress reports on the work undertaken (30 minutes per country)	Investigators and counterparts	60"
Break		15"
Selection of information sources and collection of data: Record-keeping documents	Presenter Working Groups	135"
Conclusion of the day, assignment of homework		

Outcomes:

1. Information on progress in each country according to the timetables developed in the previous workshop
2. Systematization of the investigators' experience in relation to the process
3. List of commonalities and differences in the research experience

Second day

Topic	Participants	Duration
Presentation: The meaning of "social perception"	Presenter	60"
Presentation: The process of categorizing qualitative data	Presenter	60"
Exercise: Development of the coding and categorization system	Working groups	30"
Break		15"
Continuation of the exercise	Working groups	105"
Lunch		90"
Presentation of proposed categories and coding	Working groups	90"
Break		15"
Plenary: Discussion of the data coding and categorization system	All participants	60"
Conclusion of the day, assignment of homework		

Outcomes:

1. Initial categorization of the qualitative data
2. Coding system

Third day

Topic	Participants	Duration
Presentation: Techniques for organizing the analysis of qualitative data	Presenter	60"
Exercise: Practice coding the interviews; draft analytical abstracts and memos	Each participant works alone	30"
Break		15"
Continuation of the exercise	Each participant works alone	30"
Discussion of the exercise, comparison of experiences	All participants	105"
Lunch		90"
Presentation: Techniques for the presentation of qualitative data	Presenter	60"
Exercise: Design a matrix, an explanatory network, a decision tree or a taxonomy	Investigators and counterparts	60"
Break		15"
Plenary: Presentation of the work	All participants	60"
Conclusion of the day, assignment of homework		

Outcomes:

1. Structure for organizing the qualitative data
2. Development of skills for presenting qualitative data in non-narrative form

Fourth day

Topic	Participants	Duration
Conclusion of the presentations; summary	All participants	30"
Presentation: Analysis plan	Presenter	60"
Break		15"
Discussion: Development of a proposed analysis plan	All participants	135"
Lunch		90"
Continuation of the development of a proposed analysis plan	All participants	75"
Break		15"
Conclusion of the development of a proposed analysis plan	All participants	90"
Conclusion of the day, assignment of homework		

Outcomes:

1. Analysis plan

Fifth day

Topic	Participants	Duration
Presentation: Organization and management of information	Presenter	30"
Group exercise: Development of system for organizing the qualitative data	All participants	60"
Break		15"
Group exercise: Development of outlines for the final national reports	All participants	105"
Conclusion of the workshop; evaluation	All participants	30"
Lunch		90"

Outcomes:

1. Data organization system
2. Outline and structure of the national reports

Workshop III: Methodology, Results, and Preliminary Conclusions

Agenda

First day

Topic	Participants	Duration
Welcome and explanation of the workshop dynamics	Presenters	30"
Presentation of national reports (Progress, discussion of protocol objectives, analysis plan – 30 minutes per country)	Investigators	90"
Break		15"
Presentation of national reports (30 minutes per country)	Investigators	90"
Lunch		90"
Review of the experiences presented in the morning	Presenters	30"
Group discussions on progress under the protocol	Working groups	60"
Break		15"
Plenary: Discussion of progress and protocol	All participants	75"
Conclusion of the day		

Outcomes:

1. Information on progress in each country
2. Systematization of the experience in applying the protocol and analysis plan, and changes made in these instruments during the process
3. Information on the resolution of logistical, methodological, and analytical problems encountered

Second day

Topic	Participants	Duration
Presentation of preliminary finding (30 minutes per country)	Investigators	90"
Break		15"
Presentation of preliminary findings (30 minutes per country)	Investigators	90"
Review of the experiences presented during the morning	Presenters	45"
Lunch		90"
Group discussion of the preliminary findings by respondent	Working groups	90"
Break		15"
Presentation of preliminary findings	Working groups	45"
Plenary: Discussion of the preliminary findings	All participants	60"
Conclusion of the day		

Outcomes:

1. Information on preliminary findings in each country
2. Systematization of preliminary findings by respondent

Third day

Topic	Participants	Duration
Systematization of preliminary conclusions	Working Groups	90"
Break		15"
Presentation of working group conclusions	Working Groups	45"
Plenary: Discussion of preliminary conclusions	All participants	90"
Lunch		90"
Discussion of proposed outline for national and regional reports	All participants	90"
Break		15"
Continuation of discussion of proposed outline and structure of reports	All participants	45"
Discussion of final timetable	All participants	60"
Conclusion of the day		

Outcomes:

1. Systematization of preliminary conclusions
2. Revised proposal for outline and structure of national reports and regional report
3. Final timetable