



**CARMEN Policy Observatory
CARMEN School**

Workshop on Policy Analysis and Decision-Making with Emphasis on Chronic Noncommunicable Diseases:

GENERAL INFORMATION BULLETIN

**(GRAND BARBADOS BEACH RESORT,
BRIDGETOWN, BARBADOS**

15–17 OCTOBER 2007)

WELCOME: The organizers extend a warm welcome to you and thank you for attending the Health Policy and Development meeting being hosted by the PWR-ECC Office in Bridgetown, Barbados. We are happy to take this opportunity to give you some information which should assist in making your visit enjoyable.

PURPOSE OF THE MEETING: The workshop is an introduction to public policy analysis, policy development, implementation and evaluation. Further details on the description, learning objectives, approach, bibliography and responsible staff are available in the agenda for the workshop.

HOST: The workshop is kindly hosted by the PAHO/WHO Representation in Barbados:

Office of Eastern Caribbean Coordination

Dayrells Road & Navy Gardens

Christ Church

Barbados BB11000

Tel: (246) 426-3860

Fax: (246) 436-9779

Contact: Ms. Xysta Edmund at email edmundxy@ecc.paho.org

Dr. Shirley Alleyne at email alleynes@ecc.paho.org

VENUE OF WORKSHOP & ACCOMMODATION: The meeting will be held at the Grand Barbados Beach Resort and reservations have been made for all participants at

Grand Barbados Beach Resort

Aquatic Gap, Bay Street

St. Michael

Barbados

Tel: (246) 426-4000

Fax: (246) 429-2400

Email: sales@grandbarbados.com

Email: reservations@grandbarbados.com

Website: www.grandbarbados.com

TRANSPORTATION: The Grantley Adams International Airport is situated 13 km (8 miles) east of Bridgetown. There is a regular bus service costing BDS\$1.50 to Bridgetown (travel time approx. 40 mins) and a 24-hour taxi service. Taxis are easily available at the airport and are generally safe and reliable. On departing the customs terminal, participants are advised to use an airport taxi which are clearly marked and usually arranged by a dispatcher. The estimated cost of a taxi to Grand Barbados Beach Resort is US\$20.00 or BDS\$40.00

PER DIEM: All PWR-ECC funded participants will receive a reduced per diem for four days (4) given that accommodation inclusive of breakfast and lunch is being provided and being paid directly to the hotel. Full per diem will be provided for the fifth day and this is expected to cover all other related costs including dinner, transportation and any other incidental expenses such as departure tax (BDS\$60.00 for all departures).

REGISTRATION AND AIRLINE CONFIRMATION FORMS: Both forms are included in your conference folder and should be completed and returned to the Secretariat by the Lunch Break on Day 1 of the workshop. Per diem cheques will only be issued by the Accounts Department on submission of the completed Registration Form. This also allows for the correct spelling of names.

ISSUANCE & CHANGING OF PER DIEM CHEQUES: This is to cover dinner and incidental expenses as accommodation inclusive of breakfast and lunch would be covered for PWR-ECC sponsored delegates. Cheques can be cashed at the First Caribbean International Bank, Rendezvous, Christ Church. Delegates wishing to have their cheques cashed should indicate to the conference secretaries to ensure endorsement by the PWR-ECC Accounts Department.

CATERING (COFFEE BREAKS AND LUNCHES): Coffee Breaks will be provided for the duration of the meeting. A daily Buffet Lunch has been arranged at a cost of US\$30.30 inclusive of taxes. Participants not funded by PWR-ECC are reminded that this can be settled as part of their overall hotel bill.

LANGUAGE: The official language in Barbados is English.

CLIMATE: It is warm and sunny all year round with an average daytime high of 75-85F (23-30 C). Nights are slightly cooler. Rainy season starts around May with some showers during the day.

CURRENCY: The Barbados Dollar is converted at the rate of BDS\$1.98 to US\$1.00. The dollar is fixed to the U.S. Dollar and does not fluctuate. US currency is accepted across the island and most stores and restaurants accept major credit cards. There is also a bank at the airport.

ELECTRICITY in Barbados is 110 volts/50 cycles. There is a reliable electricity supply. Standard plug types in Barbados are Common flat two-blades and flat two-bladed plug with round grounding pin.

TIME ZONE: Barbados falls in the Atlantic Time Zone. Barbados Standard Time is Greenwich Mean Time minus four hours.

SECURITY: Barbados is a relative safe island, however, caution should be exercised at all times. Barbados is not under any of the United Nations Security Phases. The UN Designated official for Barbados is Ms. Rosina Wiltshire, UN Resident Coordinator and UNDP Resident Representative. She operates from the UNDP office at UN House, Marine Gardens, Hastings, Christ Church and can be contacted at telephone numbers: (246) 467-6001/2 or (246) 822-3021 (cell). The Country Security Focal Point (CSFP) is Mr. Stein Hansen and he is located at the UNDP office. Telephone contact numbers are: (246) 467-6003 or (246) 243-0438 (cell).

MEDICAL EMERGENCIES

The UN Medical Referees are

- Dr. Carol Jacobs - 435-6635
- Dr. Michael Hoyos - 428-9452

OTHER

- Ambulance - 511
- Queen Elizabeth Hospital - 436-6450
- Bayview Hospital - 436-6446
- FMH Medical Center - 228-6120
- Sandy Crest Medical Center - 419-4911

Have an enjoyable stay in Barbados!!!