

UNITED NATIONS TRUST FUND FOR HUMAN SECURITY 2013 CALL FOR PROPOSALS

Time-line for submissions and review

Concept notes may be submitted throughout the year; however, to ensure a selection process that is competitive and where the best human security projects can be funded, in 2013 the United Nations Trust Fund for Human Security (UNTFHS) will be reviewing applications during two periods: from 1 to 30 April 2013, and 3 to 30 September 2013.

The **deadline** for the submission of concept notes to be considered during the April review period is **31 March 2013**, 11:59pm New York time.

The **deadline** for the submission of concept notes to be considered during the September review period is **2 September 2013**, 11:59pm New York time

The schedule for the review of applications received after 2 September 2013 will be notified in due course.

Requirements

Those who plan to apply are requested to visit the UNTFHS website in order to familiarize themselves with the necessary tools for designing human security projects and the requirements of the UNTFHS and its Guidelines:

<http://www.unocha.org/humansecurity/trust-fund/un-trust-fund-human-security>

All applications must be submitted electronically to humansecurity@un.org.

Appraisal and selection process

As indicated in the UNTFHS Guidelines, the project development process is broken down into two distinct phases: (i) concept note and (ii) project proposal. The Guidelines provide detailed information on the requirements for each of these phases.

- (a) The Human Security Unit (HSU) will acknowledge receipt of applications through a confirmation email.
- (b) Within one month after the review period (i.e., by 1 May 2013 and 1 October 2013), the HSU will inform the applying organisation(s) of the outcome of the initial review of concept notes. Should additional information be required, the HSU will communicate directly with the applying organisation(s).
- (c) If the final outcome of the review process is positive, the HSU will encourage the applying organisation(s) to formulate and submit a full project proposal to the HSU.
- (d) Proposals that satisfy the review process will be submitted to the Executive Office of the Secretary-General for further review and approval.
- (e) Upon approval from the Executive Office of the Secretary-General, the Controller of the United Nations will authorise expenditures in accordance with the UN Financial Regulations and Rules.