



PAN AMERICAN HEALTH ORGANIZATION  
WORLD HEALTH ORGANIZATION



# 153rd SESSION OF THE EXECUTIVE COMMITTEE

*Washington, D.C., USA, 4 October 2013*

---

CE153/FR (Eng.)  
4 October 2013  
ORIGINAL: ENGLISH

**FINAL REPORT**

## CONTENTS

	<i>Page</i>
<b>Opening of the Session</b> .....	4
<b>Procedural Matters</b>	
Officers .....	4
Adoption of the Agenda.....	4
<b>Committee Matters</b>	
Election of One Member to the Subcommittee on Program, Budget, and Administration .....	5
<b>Governing Bodies Matters</b>	
Proposed Dates of the 2014 Cycle of Governing Bodies Meetings.....	5
(a) Eighth Session of the Subcommittee on Program, Budget, and Administration .....	5
(b) 154th Session of the Executive Committee.....	5
(c) Proposed Dates of the 2014 Cycle of Governing Bodies Meetings .....	5
Proposed Topics for Discussion in 2014 .....	5
(a) Eighth Session of the Subcommittee on Program, Budget, and Administration .....	5
(b) 154th Session of the Executive Committee.....	6
Appointment of a Working Group of Member States on Monitoring and Evaluation Components of the Strategic Plan 2014-2019 .....	8
PAHO Award for Administration (2013) .....	9
<b>Administrative and Financial Matters</b>	
Amendment to the Financial Rules of PAHO.....	9
Project for Modernization of the PASB Management Information System (PMIS): Progress Report.....	9
<b>Closure of the Session</b> .....	11
<b>Resolutions and Decisions</b>	
<b>Resolutions</b>	
CE152.R1      PAHO Award for Administration (2013) .....	12
CE152.R2      Amendments to the Financial Rules of PAHO .....	12

**CONTENTS** (*cont.*)

	<i>Page</i>
<b>Resolutions and Decisions</b> ( <i>cont.</i> )	
<b>Decisions</b> ( <i>cont.</i> )	
CE153(D1) Election of Officers.....	14
CE153(D2) Adoption of the Agenda.....	14
CE153(D3) Election of One Member to the Subcommittee on Program, Budget, and Administration .....	14
CE153(D4) Dates of the Eighth Session of the Subcommittee on Program, Budget, and Administration .....	14
CE153(D5) Dates of the 154th Session of the Executive Committee.....	15
CE153(D6) Dates of the 53rd Directing Council, 66th Session of the Regional Committee of WHO for the Americas .....	15
CE153(D7) Topics for Discussion during the Eighth Session of the Subcommittee on Program, Budget, and Administration.....	15
CE153(D8) Topics for Discussion during the 154th Session of the Executive Committee .....	15
CE153(D9) Appointment of a Working Group of Member States on Monitoring and Evaluation Components of the PAHO Strategic Plan 2014-2019 .....	16

**Annexes**

- Annex A. Agenda
- Annex B. List of Documents
- Annex C. Draft List of Proposed Topics for the 2014 Sessions of the Governing  
Bodies: Eighth Session of the Subcommittee on Program, Budget,  
and Administration
- Annex D. Draft List of Proposed Topics for the 2014 Sessions of the Governing  
Bodies: 154th Session of the Executive Committee
- Annex E. Revised List of Proposed Topics for the 154th Session of the  
Executive Committee
- Annex F. List of Participants

## FINAL REPORT

### Opening of the Session

1. The 153rd Session of the Executive Committee was held at the Headquarters of the Pan American Health Organization (PAHO) in Washington, D.C., on 4 October 2013. The session was attended by representatives of the following nine members of the Executive Committee elected by the Directing Council: Bahamas, Brazil, Canada, Chile, Costa Rica, Ecuador, El Salvador, Jamaica, and Paraguay. Present in an observer capacity were representatives of Guatemala, Mexico, Peru, and the United States of America.
2. Dr. Víctor Raúl Cuba Oré (Peru, outgoing President of the Executive Committee) opened the session and welcomed the participants, extending a special welcome to the new members elected by the recently concluded 52nd Directing Council: Bahamas, Costa Rica, and Ecuador.
3. Dr. Carissa Etienne (Director, Pan American Sanitary Bureau [PASB]), added her welcome to the participants and extended gratitude to Dr. Cuba Oré for his exemplary leadership of the Committee and of the consultative process that had culminated in the adoption by the 52nd Directing Council of the PAHO Strategic Plan 2014-2019.

### Procedural Matters

#### *Officers*

4. Pursuant to Rule 15 of its Rules of Procedure, the Committee elected the following Member States to serve as officers for the period October 2013 to October 2014 (Decision CE153[D1]):

<i>President:</i>	Brazil	(Dr. Jarbas Barbosa da Silva)
<i>Vice President:</i>	Canada	(Ms. Lucero Hernández)
<i>Rapporteur:</i>	Chile	(Dr. Luis Castillo Fuendaliza)

5. Dr. Carissa Etienne served as Secretary ex officio, and Dr. Jon Kim Andrus (Deputy Director, PASB) served as Technical Secretary.

#### *Adoption of the Agenda (Document CE153/1, Rev. 1)*

6. Pursuant to Rule 9 of its Rules of Procedure, the Committee adopted, without change, the provisional agenda prepared by the Director (Decision CE153[D2]).

## **Committee Matters**

### ***Election of One Member to the Subcommittee on Program, Budget, and Administration***

7. The Committee elected Canada to serve on the Subcommittee on Program, Budget, and Administration on the expiration of the period of office of the United States of America on the Executive Committee. The Committee expressed appreciation to the United States for its service (Decision CE153[D3]).

## **Governing Bodies Matters**

### ***Proposed Dates of the 2014 Cycle of Governing Bodies Meetings***

#### ***(a) Eighth Session of the Subcommittee on Program, Budget, and Administration***

8. The Committee decided that the Eighth Session of the Subcommittee on Program, Budget, and Administration would be held from 19 to 21 March 2014 (Decision CE153[D4]).

#### ***(b) 154th Session of the Executive Committee***

9. The Committee decided to hold its 154th Session from 16 to 20 June 2014 (Decision CE153[D5]).

#### ***(c) 53rd Directing Council, 66th Session of the Regional Committee of WHO for the Americas***

10. The Committee decided that the 53rd Directing Council, 66th Session of the Regional Committee of WHO for the Americas, would be held from 29 September to 3 October 2014 (Decision CE153[D6]).

### ***Proposed Topics for Discussion in 2014 (Documents CE153/2 and CE153/3)***

#### ***(a) Eighth Session of the Subcommittee on Program, Budget, and Administration***

11. The Director outlined the proposed topics for discussion by the Subcommittee on Program, Budget, and Administration during its Eighth Session, as listed in Document CE153/2.

12. The Committee endorsed the list of topics contained in Document CE153/2 (Decision CE153[D7]).

*(b) 154th Session of the Executive Committee*

13. Ms. Piedad Huerta (Senior Advisor, Governing Bodies and Translations Unit, PASB) outlined the proposed topics for discussion by the Executive Committee during its 154th Session, as listed in Document CE153/3, noting that the Bureau proposed to defer consideration of item 16, on equity of access, until 2015 and that item 37, on disaster risk reduction and response, would be moved from general information matters to program policy matters so that a new plan of action on safe hospitals could be proposed to replace the current plan, which would end in 2015. An evaluation of the current plan would also be presented under the item.

14. Committee members welcomed the inclusion of the items relating to child and adolescent obesity, mental health, and disabilities and rehabilitation. In relation to mental health, it was suggested that particular attention should be paid to Alzheimer disease, given its growing prevalence in the Region, and to the problem of suicide, which was a leading cause of preventable mortality in the Americas. Three additional agenda items were proposed: border health policies, biotech medicines, and an analysis of all the public health commitments assumed by Member States in the past decade, grouped by category and area of work. Concerning the latter, it was considered necessary to take stock of what had been accomplished with respect to the various commitments and to ensure that the activities undertaken in connection with those commitments were aligned with the global health agenda and with the new PAHO Strategic Plan 2014-2019. Clarification was sought as to the content of the proposed item on mHealth and whether mHealth was a component of eHealth, on which the Governing Bodies had adopted a strategy and plan of action in 2011 (Resolution CD51.R5).

15. Several Committee members expressed concern at the large number of proposed agenda items, in particular the number of program policy matters, and stressed the need to take a disciplined and strategic approach to the selection the agenda items and to prioritize the issues to be addressed, especially in the light of current budget constraints. It was pointed out that each program policy item would generate new reporting requirements, thus adding to the already heavy reporting burden on Member States.

16. The Bureau was asked to revise the list of topics with an eye to reducing the number of items to a manageable number and ensuring that the topics retained for consideration were truly in line with the priorities identified under the Strategic Plan 2014-2019. The Bureau was also asked to circulate future lists of proposed topics sufficiently in advance to enable delegations to confer with subject-area experts at national level and to provide background on each proposed item, indicating whether a global and/or regional strategy or plan of action on the matter already existed and how the proposed item related to earlier work on the issue in question.

17. Mr. Marcelo D'Agostino (Director, Department of Knowledge Management and Communications, PASB) explained that mHealth was indeed a component of eHealth, but related specifically to the use of cell phones and other mobile devices for health purposes. The phenomenon was growing in many countries of the Region, but in most cases no strategy was in place to ensure interoperability of electronic medical records and to safeguard the confidentiality of patient information. For those reasons, it had been deemed worthy of consideration as an item separate from eHealth, which was a broader topic encompassing telemedicine and other aspects of the use of information technology in the health field.

18. The Director said that she, too, was concerned about the large number of topics. She pointed out that the consideration of most of the administrative and financial matters, progress reports on technical matters, and general information matters was required pursuant to the Constitution of PAHO or resolutions of its Governing Bodies or to requests from WHO. There was some flexibility with regard to the program policy matters, however. Some of those matters had been requested by Member States and some were the regional response to WHO strategies or initiatives; the plans of action on disabilities and rehabilitation and prevention of blindness and visual impairment were examples of the latter. All were aligned with the Strategic Plan 2014-2019.

19. A resolution from the Governing Bodies was needed to guide the Organization's work on some of the program policy matters, but in some areas work could continue without such a mandate. That was the case with mHealth, elimination of human rabies transmitted by dogs, and public health and the environment, and she therefore proposed that consideration of those items should be deferred. She also suggested that some matters could be discussed in regional consultations.

20. Some delegations were of the view that the item on public health and the environment should be discussed in 2014. The linkage between that item and the issues of climate change and dengue was noted. At the same time, it was pointed out that the Governing Bodies had adopted a strategy and plan of action on climate change in 2011 (Resolution CD51.R15) and that there was a risk of overlap in the work on the two matters. One delegate favored retaining the mHealth item, as it was one of three proposed items relating to institutional strengthening and increased efficiency in the use of resources. It was suggested that the strategy for updating the regional information system for basic data and country profiles (proposed item 19) should be aligned with WHO's efforts to streamline reporting by and communication with Member States. It was also suggested that the proposed additional item regarding public health commitments assumed by Member States in the previous decade might be considered in tandem with that strategy.

21. Dr. Luiz Augusto Galvão (Chief, Special Program on Sustainable Development and Health Equity, PASB) explained that the topic of public health and the environment

was more overarching than that of climate change. The strategy and plan of action on the latter related mainly to action requested of WHO and the health sector under the United Nations Framework Convention on Climate Change. The work envisaged under the topic of public health and the environment would include aspects of climate change but would also incorporate chemical pollution, sanitation, and other environmental issues that had an impact on health.

22. The Committee agreed that the list of topics would be finalized following a 30-day period of electronic consultations, after which the Bureau would prepare a provisional agenda for consideration by the Subcommittee on Program, Budget, and Administration in March 2014 (Decision CE153[D8]).

***Appointment of a Working Group of Member States on Monitoring and Evaluation Components of the Strategic Plan 2014-2019***

23. Mr. Daniel Walter (Director, Department of Planning and Budget, PASB), recalling that the recently concluded 52nd Directing Council had requested the Executive Committee to appoint a Working Group to continue improving monitoring and evaluation of the PAHO Strategic Plan 2014-2019 (Resolution CD52.R8), presented the following suggested terms of reference for the Working Group:

- (a) To work on the final definitions and measurements of impact and outcome indicators;
- (b) To give advice on the establishment of an effective monitoring and evaluation system for the PAHO Strategic Plan;
- (c) To review the PAHO programmatic priorities stratification methodology and make recommendations for its improvement;
- (d) To present the results of the indicators' validation process to the Executive Committee and the Directing Council in 2014 for approval of the revised baselines and targets.

24. It was suggested that the membership of the Working Group should include the current members of the Executive Committee, as well as Barbados, Mexico, Peru, and the United States of America, which had also participated in the formulation of the Strategic Plan 2014-2019 as members of the Countries Consultative Group. It was further suggested that Brazil, as President of the Executive Committee, should chair the Working Group. Members would be invited to appoint representatives to the Working Group who were public health experts with national and/or regional experience and had experience in national health planning, monitoring, and evaluation. It was envisaged that the Working Group would hold mainly virtual meetings, with at least one face-to-face meeting. The

Bureau would serve as its technical secretariat. The first virtual meeting would be convened in late October 2013.

25. The Committee endorsed the suggested terms of reference, composition, and working methods of the Working Group (Decision CE153[D9]).

***PAHO Award for Administration (2013) (Document CE153/6)***

26. Dr. Heidi Jiménez (Legal Counsel, PASB) noted that the Executive Committee, at its 152nd Session, had decided to confer the PAHO Award for Administration 2013 upon Dr. Brendan Courtney Bain, of Jamaica. The award was to have been conferred during the 52nd Directing Council. However, the Government of Jamaica had informed the President of the Executive Committee that Dr. Bain had indicated that he was not in a position to accept the award, and Dr. Víctor Raúl Cuba Oré (Peru, outgoing President of the Executive Committee) had requested that the item be removed from the Directing Council agenda. In view of those circumstances, the Executive Committee might wish to adopt the proposed resolution contained in Document CE153/6.

27. The Committee adopted Resolution CE153.R1, annulling the PAHO Award for Administration 2013.

**Administrative and Financial Matters**

***Amendment to the Financial Rules of PAHO (Document CE153/4, Rev. 1)***

28. Mr. Michael Lowen (Director, Department of Financial Resources Management, PASB) recalled that the 52nd Directing Council had approved several amendments to the Financial Regulations of PAHO (Resolution CD52.R2), which were intended to increase the efficiency and effectiveness of the implementation of PAHO's program and budget and enhance the Bureau's administrative operations. In the light of those amendments, the Director had determined that several amendments to the Financial Rules were warranted in order to strengthen existing controls and provide additional guidance on implementation of the Regulations. The proposed amendments to the Financial Rules were set out in Document CE153/4, Rev. 1.

29. The Committee adopted Resolution CE153.R2, confirming the proposed amendments to the Financial Rules.

***Project for Modernization of the PASB Management Information System (PMIS): Progress Report (Document CE153/5)***

30. Ms. Sharon Frahler (Acting Director of Administration, PASB), summarizing the progress made in implementing the project for modernization of the PASB Management Information System (PMIS) since June 2013, reported that the Bureau had completed the

pre-implementation phase, which had comprised the activities needed to ensure the project's success. Outcomes of that phase included a review of the overall project structure; the establishment of a core PMIS team, which included staff members from the areas of program management, budget, human resources management, financial management, procurement services, and information technology; and the performance of a readiness assessment and establishment of a project risk registry based on the risks and critical success factors identified during the assessment.

31. In addition, the business case for the PMIS had been finalized and a number of business processes had been redesigned and simplified. The review and streamlining of business processes would continue throughout the project. A contract with an enterprise resource planning (ERP) software company, Workday, had been signed on 30 September 2013. Contract negotiations had resulted in savings of over \$900,000<sup>1</sup> with respect to the original quoted price during the five-year period of the contract.

32. As for the next steps in the project, during October 2013 a detailed statement of work for the system integrators would be defined, the contracts for the project manager and the external change management services to support the PMIS project would be finalized, and the individuals or companies would be contracted. The implementation phase would commence in November or December. That phase would include the identification and procurement of third-party software products to complement the functionalities of the Workday software and support planning and budgeting, procurement, and other areas. The preliminary timetable called for completion of the first phase of implementation, comprising the areas of human resources, staff benefits, and payroll, by the end of 2014 and completion of the second phase, which would overlap with the first but also include the areas of finance and procurement, by the end of 2015.

33. The Committee welcomed the progress made, but expressed concern at the delay in getting the project under way and at the cost overrun mentioned in paragraph 14 of Document CE153/5. Assurance was sought that the necessary due diligence had been carried out with respect to Workday and that the software had the technical capabilities needed to allow implementation to proceed on schedule and enable the system to function effectively. Clarification was also requested regarding how the system would mesh with and contribute to the work of the Organization's technical programs. It was emphasized that the PMIS and WHO's Global Management System (GSM) must be able to communicate with each other. Delegates expressed the hope that the PMIS would not experience the "teething problems" that had beset the GSM in its early days.

34. Ms. Frahler emphasized that the Bureau was keenly aware of the need to control costs and make the best possible use of the resources provided by Member States. She explained that the tier-1 ERP software that had originally been selected had subsequently

---

<sup>1</sup> Unless otherwise indicated, all monetary figures in this report are expressed in United States dollars.

been rejected because its cost would have far exceeded the \$20.3 million budget for the project. Moreover, it would have provided more capability than was actually needed. The Workday software would enable the Bureau to remain well within the budget and would provide adequate functionality, although it would have to be supplemented with additional software. That software, however, could be procured without exceeding the budget.

35. It was unlikely that the implementation of the new system would be entirely problem-free. However, the Bureau had learned from WHO's experience; it understood the problems that had arisen with the GSM and would do its utmost to avoid them. She assured the Committee that PAHO's system would be able to communicate with the GSM. Indeed, that ability had been one of the requirements for the project from the outset.

36. As to how the system would contribute to the Organization's technical programs, she pointed out that while many of the system's components were administrative in nature, its ultimate aim was to support PAHO's work as a technical agency. The system would provide both technical officials and Member States with more detailed and timely information on program activities, and it would generate that information automatically, which would be a major improvement. Currently, many reports had to be produced manually.

37. Mr. Ricardo de la Torre (IT Advisor, Management Information Systems, PASB) said that the Bureau had undertaken a comprehensive technical evaluation of the Workday software and had compared it with many other products. While no product was perfect, it was clear that Workday was the best one for PAHO, not only because of its price but because technically it was the best fit for the Organization's requirements.

38. The Director expressed gratitude to Member States for their ongoing vigilance of the PMIS project and encouraged them to remain vigilant. She assured the Committee that the Bureau, too, was monitoring the project closely, and would continue to strive to ensure that new system would produce needed information in a timely manner and enable PAHO to become a more efficient, effective, transparent, and accountable organization.

39. The Committee took note of the report.

### **Closure of the Session**

40. Following the customary exchange of courtesies, the President declared the 153rd Session closed.

## **Resolutions and Decisions**

41. The following are the resolutions and decisions adopted by the Executive Committee in the course of its 153rd Session:

### ***Resolutions***

#### ***CE153.R1: PAHO Award for Administration (2013)***

#### ***THE 153rd SESSION OF THE EXECUTIVE COMMITTEE***

Bearing in mind the Procedures and Guidelines for conferring the PAHO Award for Administration, as approved by the 18th Pan American Sanitary Conference (1970) and amended by the 24th Pan American Sanitary Conference (1994), and by the Executive Committee at its 124th (1999), 135th (2004), 140th (2007), and 146th (2010) sessions,

Recalling that Resolution CE152.R10 conferred the PAHO Award for Administration (2013) upon Dr. Brendan Courtney Bain of Jamaica,

Considering that Dr. Bain indicated that he was not in a position to accept this award, as informed by the Government of Jamaica to the President of the Executive Committee, and that, as a result, the PAHO Award for Administration was withdrawn from the Provisional Agenda of the 52nd Directing Council,

#### ***RESOLVES:***

To cancel the PAHO Award for Administration (2013).

*(Single plenary, 4 October 2013)*

#### ***CE153.R2: Amendments to the Financial Rules of PAHO***

#### ***THE 153rd SESSION OF THE EXECUTIVE COMMITTEE,***

Having considered the Director's proposed amendments to the Financial Rules of the Pan American Health Organization (Document CE153/4);

Taking into consideration that the amendments will provide consistency with the Financial Regulations adopted by the 52nd Directing Council,

**RESOLVES:**

1. To confirm the amendments requested by the Director to the Financial Rules of PAHO as they appear below, and to make these amendments effective as of 1 January 2014.
2. To forward the amended Financial Rules of PAHO to the 53rd Directing Council for its information.

Annex

**AMENDMENTS TO THE FINANCIAL RULES OF PAHO  
AS APPROVED BY THE 153rd SESSION OF THE EXECUTIVE COMMITTEE  
(2013)**

**New Text**

***Regulation IV – Regular Budget Appropriations***

104.8 In accordance with Regulation 4.2, a non-severable contractual agreement is one that cannot reasonably be subdivided or that results in a single or unified product. All requests for the carryover of Regular Budget appropriations pertaining to non-severable contractual agreements must be authorized by the Director of Administration. Delivery and payment of these commitments must occur in the first three months of the new budgetary period, and will be reported separately within the new program and budget. As authorized by the Director, the commitments and associated budgetary authority for those goods and services whose delivery was delayed due to unforeseen circumstances shall be carried forward to the subsequent budgetary period. Delivery and payment of these commitments must occur in the first six months of the new budgetary period, and will be reported separately within the new program and budget. The balance of any undelivered commitments will be credited to the budgetary surplus of the new budgetary period and will be available for use in accordance with the applicable Regulations.

*(Single plenary, 4 October 2013)*

***Decisions***

***CE153(D1): Election of Officers***

Pursuant to Rule 15 of the Rules of Procedure of the Executive Committee, the Committee elected the following Member States to serve as officers for the period from October 2013 to October 2014:

President:	Brazil
Vice President:	Canada
Rapporteur:	Chile

*(Single plenary, 4 October 2013)*

***CE153(D2): Adoption of the Agenda***

Pursuant to Rule 9 of the Rules of Procedure of the Executive Committee, the Committee adopted the agenda submitted by the Director (Document CE153/1, Rev. 1).

*(Single plenary, 4 October 2013)*

***CE153(D3): Election of One Member to the Subcommittee on Program, Budget, and Administration***

The Executive Committee elected Canada to serve on the Subcommittee on Program, Budget, and Administration.

*(Single plenary, 4 October 2013)*

***CE153(D4): Dates of the Eighth Session of the Subcommittee on Program, Budget, and Administration***

The Executive Committee decided that the Eighth Session of the Subcommittee on Program, Budget, and Administration would be held from 19 to 21 March 2014.

*(Single plenary, 4 October 2013)*

***CE153(D5): Dates of the 154th Session of the Executive Committee***

The Executive Committee decided that the 154th Session of the Executive Committee would be held from 16 to 20 June 2014.

*(Single plenary, 4 October 2013)*

***CE153(D6): Dates of the 53rd Directing Council, 66th Session of the Regional Committee of WHO for the Americas***

The Executive Committee decided that the 53rd Directing Council, 66th Session of the Regional Committee of WHO for the Americas, would be held from 29 September to 3 October 2014.

*(Single plenary, 4 October 2013)*

***CE153(D7): Topics for Discussion during the Eighth Session of the Subcommittee on Program, Budget, and Administration***

The Committee endorsed the list of topics for discussion by the Subcommittee on Program, Budget, and Administration contained in Document CE153/2.

*(Single plenary, 4 October 2013)*

***CE153(D8): Topics for Discussion during the 154th Session of the Executive Committee***

The Executive Committee agreed that the list of topics for discussion during its 154th Session (Document CE153/3) would be finalized following a 30-day period of electronic consultations, after which the Bureau would prepare a provisional agenda for consideration by the Subcommittee on Program, Budget, and Administration in March 2014.

*(Single plenary, 4 October 2013)*

***CE153(D9) Appointment of a Working Group of Member States on Monitoring and Evaluation Components of the PAHO Strategic Plan 2014-2019***

The Committee endorsed the terms of reference, composition, and working methods of the Working Group of Member States on Monitoring and Evaluation Components of the PAHO Strategic Plan 2014-2019, as proposed by the Bureau during the 153rd Session, and appointed Bahamas, Barbados, Brazil, Canada, Chile, Costa Rica, Ecuador, El Salvador, Jamaica, Mexico, Paraguay, Peru, and the United States of America as members of the Working Group. The Committee also decided that Brazil, in its capacity as President of the Executive Committee, would chair the Working Group.

*(Single plenary, 4 October 2013)*

IN WITNESS WHEREOF, the President of the Executive Committee, the Delegate of Brazil, and the Secretary ex officio, Director of the Pan American Sanitary Bureau, sign the present Final Report in the Portuguese language.

DONE in Washington, D.C., United States of America, on this fourth day of October in the year two thousand thirteen. The Secretary shall deposit the original texts in the archives of the Pan American Sanitary Bureau and shall send copies thereof to the Member States of the Organization.

---

Jarbas Barbosa da Silva  
Delegate of Brazil  
President of the  
153rd Session of the Executive Committee

---

Carissa F. Etienne  
Director of the  
Pan American Sanitary Bureau  
Secretary ex officio of the  
153rd Session of the Executive Committee

## **AGENDA**

### **1. OPENING OF THE SESSION**

### **2. PROCEDURAL MATTERS**

- 2.1. Election of the President, Vice President, and Rapporteur of the Executive Committee
- 2.2. Adoption of the Agenda

### **3. CONSTITUTIONAL MATTERS**

- 3.1. Election of One Member to the Subcommittee on Program, Budget, and Administration on the Expiration of the Period of Office on the Executive Committee of the United States of America

### **4. PROGRAM POLICY MATTERS**

- 4.1. Proposed Dates for the 2014 cycle of Governing Bodies meetings:
  - (a) Eighth Session of the Subcommittee on Program, Budget, and Administration
  - (b) 154th Session of the Executive Committee
  - (c) 53rd Directing Council of PAHO, 66th Session of the Regional Committee of WHO for the Americas
- 4.2. Proposed topics for the:
  - (a) Eighth Session of the Subcommittee on Program, Budget, and Administration
  - (b) 154th Session of the Executive Committee
- 4.3. Appointment of a Working Group of Member States on Monitoring and Evaluation Components of the Strategic Plan 2014-2019
- 4.4. PAHO Award for Administration (2013)

**5. ADMINISTRATIVE AND FINANCIAL MATTERS**

5.1. Amendments to the Financial Rules of PAHO

5.2. Project for Modernization for the PASB Management Information System (PMIS): Progress Report

**6. OTHER MATTERS**

**7. CLOSURE OF THE SESSION**

## LIST OF DOCUMENTS

### Working Documents

CE153/1, Rev. 1	Agenda
CE153/2	Draft List of Proposed Topics for the Eighth Session of the Subcommittee on Program, Budget, and Administration
CE153/3	Draft List of Proposed Topics for the 154th Session of the Executive Committee
CE153/4, Rev. 1	Amendments to the Financial Rules of PAHO
CE153/5	Project for Modernization of the PASB Management Information System (PMIS): Progress Report
CE153/6	PAHO Award for Administration (2013)

**DRAFT LIST OF PROPOSED TOPICS FOR THE 2014  
SESSIONS OF THE GOVERNING BODIES:**

**EIGHTH SESSION OF THE SUBCOMMITTEE ON  
PROGRAM, BUDGET, AND ADMINISTRATION**

**Procedural Matters**

1. Election of the President, Vice President, and Rapporteur
2. Adoption of the Agenda

**Program Policy Matters**

3. Outline of Program and Budget 2012-2013 End-of-Biennium Assessment/  
Final Strategic Plan 2008-2013 Report
4. Nongovernmental Organizations in Official Relations with PAHO
5. Appointment of One Member to the Audit Committee of PAHO

**Administrative and Financial Matters**

6. Overview of the Financial Report of the Director for 2013
7. Funding of PAHO After-Service Health Insurance (ASHI)
8. Status and Authorized Level of the Working Capital Fund
9. Amendments to Financial Regulations and Financial Rules (if any)
10. Amendments to the PASB Staff Rules and Regulations
11. PASB Staffing Statistics
12. Status of Projects Funded from the PAHO Holding Account
13. Master Capital Investment Plan

**Information Matters**

14. Update on WHO Reform
15. Modernization of the PASB Management Information System: Progress Report
16. Provisional Agenda for the 154th Session of the Executive Committee

**DRAFT LIST OF PROPOSED TOPICS FOR THE 2014  
SESSIONS OF THE GOVERNING BODIES:**

**154th SESSION OF THE EXECUTIVE COMMITTEE**

**Procedural Matters**

1. Adoption of the Agenda and Program of Meetings
2. Representation of the Executive Committee at the 53rd Directing Council of PAHO, 66th Session of the Regional Committee of WHO for the Americas
3. Provisional Agenda of the 53rd Directing Council of PAHO, 66th Session of the Regional Committee of WHO for the Americas

**Committee Matters**

4. Report on the Eighth Session of the Subcommittee on Program, Budget, and Administration
5. Nongovernmental Organizations in Official Relations with PAHO
6. PAHO Award for Administration (2014)
7. Annual Report of the Ethics Office (2013)
8. Report of the Audit Committee of PAHO
9. Appointment of One Member to the Audit Committee of PAHO

**Program Policy Matters**

10. Draft Program and Budget 2012-2013 End-of-Biennium Assessment/  
Final Strategic Plan 2008-2013 Report
11. Strategy for Universal Health Coverage
12. Plan of Action for Universal Access to Safe Blood 2014-2019
13. Plan of Action on Disabilities and Rehabilitation

**Program Policy Matters** (*cont.*)

14. Plan of Action on Mental Health
15. Plan of Action for the prevention of obesity in children and adolescents in the Americas
16. Promoting Equity to Access/Monitoring Health Equity
17. Plan of Action on Health in All Policies
18. Public Health and the Environment
19. Strategy for Updating the Regional Information System for Basic Data and Country Profiles
20. Plan of Action for the Elimination of Human Rabies Transmitted by Dogs
21. Plan of Action on prevention of blindness and visual impairment
22. *mHealth* strategy

**Administrative and Financial Matters**

23. Report on the Collection of Assessed Contributions
24. Financial Report of the Director and Report of the External Auditor for 2013
25. Report of the Office of Internal Oversight and Evaluation Services
26. Funding of PAHO After-Service Health Insurance (ASHI)
27. Status and Authorized Level of the Working Capital Fund
28. Amendments to Financial Regulations and Financial Rules (if any)
29. Status of Projects Funded from the PAHO Holding Account
30. Master Capital Investment Plan
31. Project for Modernization of the PASB Management Information System (PMIS): Progress Report

**Personnel Matters**

32. Amendments to the Staff Rules and Regulations of PASB
33. PASB Staffing Statistics
34. Statement by the Representative of the PAHO/WHO Staff Association

**General Information Matters**

35. Update on WHO Reform
36. Draft WHO Program Budget 2012-2013 Assessment Report
37. Disaster Risk Reduction and Response (Safe Hospitals from Disasters and Coordination of International Assistance)
38. Status of MDGs in the post-2015 Development Agenda
39. Advisory Committee on Health Research (ACHR)

**Progress Reports on Technical Matters**

40. Update to the Strategy and Plan of Action for Chagas Disease Prevention, Control, and Care
41. Control and Elimination of Neglected Diseases and other Poverty-related Infections in the Americas
42. Dengue Prevention and Control in the Americas: Integrated Approach and Lessons Learned
43. Strategy and Plan of Action on climate change
44. Update on the documentation and verification of the elimination of measles, rubella and congenital rubella syndrome.
45. Plan of action to accelerate the reduction of maternal mortality and severe maternal morbidity.
46. Implementation of the International Health Regulations
47. Status of the Pan American Centers

**Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO**

48. Sixty-sixth World Health Assembly
49. Subregional Organizations

**REVISED LIST OF PROPOSED TOPICS FOR THE  
154th SESSION OF THE EXECUTIVE COMMITTEE**

**Procedural Matters**

1. Adoption of the Agenda and Program of Meetings
2. Representation of the Executive Committee at the 53rd Directing Council of PAHO, 66th Session of the Regional Committee of WHO for the Americas
3. Provisional Agenda of the 53rd Directing Council of PAHO, 66th Session of the Regional Committee of WHO for the Americas

**Committee Matters**

4. Report on the Eighth Session of the Subcommittee on Program, Budget, and Administration
5. Nongovernmental Organizations in Official Relations with PAHO
6. PAHO Award for Administration (2014)
7. Annual Report of the Ethics Office (2013)
8. Report of the Audit Committee of PAHO
9. Appointment of One Member to the Audit Committee of PAHO

**Program Policy Matters**

10. Draft Program and Budget 2012-2013 End-of-Biennium Assessment/Final Report on the Strategic Plan 2008-2013
11. Strategy for Universal Health Coverage
12. Plan of Action for Universal Access to Safe Blood 2014-2019
13. Plan of Action on Disabilities and Rehabilitation
14. Plan of Action on Mental Health
15. Plan of Action for the Prevention of Obesity in Children and Adolescents in the Americas
16. Plan of Action on Health in All Policies

**Program Policy Matters** (*cont.*)

17. Strategy on Public Health and the Environment
18. Strategy for Updating the Regional Information System for Basic Data and Country Profiles
19. Plan of Action on the Prevention of Blindness and Visual Impairment
20. Disaster Risk Reduction and Response (Safe Hospitals from Disasters and Coordination of International Assistance)
21. Plan to Strengthen Public Health Policies across Borders [Paraguay]

**Administrative and Financial Matters**

22. Report on the Collection of Assessed Contributions
23. Financial Report of the Director and Report of the External Auditor for 2013
24. Report of the Office of Internal Oversight and Evaluation Services
25. Funding of PAHO After-Service Health Insurance (ASHI)
26. Status and Authorized Level of the Working Capital Fund
27. Amendments to Financial Regulations and Financial Rules (if any)
28. Status of Projects Funded from the PAHO Holding Account
29. Master Capital Investment Plan
30. Project for Modernization of the PASB Management Information System (PMIS): Progress Report

**Personnel Matters**

31. Amendments to the Staff Rules and Regulations of PASB
32. PASB Staffing Statistics
33. Statement by the Representative of the PAHO/WHO Staff Association

**Information Matters**

34. Update on WHO Reform
35. Draft WHO Program Budget 2012-2013 Assessment Report
36. Status of the Millennium Development Goals and the post-2015 Development Agenda
37. Advisory Committee on Health Research
38. Report on Drugs of Biotechnological Origin [Paraguay]
39. Systematization of PAHO Mandates [Paraguay]

***Progress Reports on Technical Matters***

40. Elimination of Neglected Diseases and other Poverty-related Infections
41. Update on the Documentation and Verification of the Elimination of Measles, Rubella and Congenital Rubella Syndrome
42. Plan of Action to Accelerate the Reduction of Maternal Mortality and Severe Maternal Morbidity
43. Implementation of the International Health Regulations
44. Status of the Pan American Centers

***Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO***

45. Sixty-seventh World Health Assembly
46. Subregional Organizations

**LIST OF PARTICIPANTS/LISTA DE PARTICIPANTES  
MEMBERS OF THE COMMITTEE/MIEMBROS DEL COMITÉ**

**BAHAMAS**

Chief Delegate – Jefe de Delegación

Hon. Dr. Perry Gomez  
Minister of Health  
Ministry of Health and Social Development  
Nassau

Delegate – Delegado

Dr. Marceline Dahl-Regis  
Chief Medical Officer  
Ministry of Health and Social Development  
Nassau

**BRAZIL/BRASIL**

Chief Delegate – Jefe de Delegación

Sr. Alberto Kleimam  
Assessor Especial do Ministro da Saúde  
para Assuntos Internacionais  
Ministério da Saúde  
Brasília

Delegate – Delegado

Sra. Indira Meira Gonçalves  
Chefe da Divisão de Análise Técnica  
Assessoria de Assuntos Internacionais  
de Saúde  
Ministério da Saúde  
Brasília

**CANADA/CANADÁ**

Chief Delegate – Jefe de Delegación

Ms. Lucero Hernandez  
Senior Policy Analyst  
Multilateral Relations Division  
Office of International Affairs for the  
Health Portfolio  
Health Canada  
Ottawa

**CANADA/CANADÁ (cont.)**

Delegate – Delegado

Ms. Monica Palak  
Senior Policy Analyst  
Multilateral Relations Division  
Office of International Affairs for the  
Health Portfolio  
Health Canada  
Ottawa

**CHILE**

Chief Delegate – Jefe de Delegación

Dr. Luis Castillo  
Subsecretario de Redes Asistenciales  
Ministerio de Salud  
Santiago

Delegate – Delegado

Sra. María Jesús Roncarati Guillón  
Coordinadora de Proyectos  
Oficina de Cooperación y Asuntos  
Internacionales  
Ministerio de Salud  
Santiago

**COSTA RICA**

Chief Delegate – Jefe de Delegación

Dra. Daisy María Corrales  
Ministra de Salud  
Ministerio de Salud  
San José

Delegate – Delegado

MSc. Rosibel Vargas Gamboa  
Jefe de Asuntos Internacionales  
en Salud  
Ministerio de Salud  
San José

**MEMBERS OF THE COMMITTEE/MIEMBROS DEL COMITÉ (cont.)**

**ECUADOR**

Chief Delegate – Jefe de Delegación

Dr. Francisco Vallejo Flores  
Subsecretario de Gobernanza de la  
Salud Pública  
Ministerio de Salud Pública  
Quito

Delegates – Delegados

Magister Carlos André Emanuele  
Director Nacional de Cooperación y  
Relaciones Internacional  
Ministerio de Salud Pública  
Quito

Lic. Cristina Luna  
Analista de Cooperación y Relaciones  
Internacional  
Ministerio de Salud Pública  
Quito

**EL SALVADOR**

Chief Delegate – Jefe de Delegación

Dr. Matías H. Villatoro Reyes  
Coordinador, Unidad de Gestión de  
Servicios de Salud  
Ministerio de Salud  
San Salvador

**EL SALVADOR (cont.)**

Delegate – Delegado

Srta. Wendy Jeannette Acevedo  
Consejera, Representante Alterna de  
El Salvador ante la Organización de los  
Estados Americanos  
Washington, D.C.

**JAMAICA**

Chief Delegate – Jefe de Delegación

Hon. Dr. Fenton Ferguson  
Minister of Health  
Ministry of Health  
Kingston

Delegate – Delegado

Dr. Jean Dixon  
Permanent Secretary  
Ministry of Health  
Kingston

**PARAGUAY/PARAGUAY**

Chief Delegate – Jefe de Delegación

Dr. César Cabral Mereles  
Director Técnico de UNASUR  
Ministerio de Salud Pública y  
Bienestar Social  
Asunción

**OTHER MEMBER STATES/OTROS ESTADOS MIEMBROS**

**GUATEMALA**

Chief Delegate – Jefe de Delegación

Dr. Marco Vinicio Arévalo  
Viceministro de Hospitales  
Ministerio de Salud Pública  
Ciudad de Guatemala

**GUATEMALA (cont.)**

Delegates – Delegados

Lic. José Carlos Castañeda y Castañeda  
Asesor de Cooperación Internacional  
Ministerio de Salud Pública  
Ciudad de Guatemala

**OTHER MEMBER STATES/OTROS ESTADOS MIEMBROS**

**GUATEMALA** (*cont.*)

Delegates – Delegados (*cont.*)

Sr. Roberto Molina Barrera  
Ministerio de Salud Pública  
Ciudad de Guatemala

**MEXICO/MÉXICO**

Chief Delegate – Jefe de Delegación

Lic. Hilda Dávila Chávez  
Directora General de Relaciones  
Internacionales  
Secretaría de Salud  
México, D.F.

Delegate – Delegado

Lic. Martha Caballero Abraham  
Directora de Cooperación Bilateral y  
Regional  
Secretaría de Salud  
México, D.F.

**PERU/PERÚ**

Chief Delegate – Jefe de Delegación

Dr. Víctor Raúl Cuba Oré  
Director General  
Oficina General de Cooperación  
Internacional  
Ministerio de Salud  
Lima

Delegate – Delegado

Sra. Ana Lucía Nieto  
Consejera, Representante Alternativa del  
Perú ante la Organización de los Estados  
Americanos  
Washington, D.C.

**UNITED STATES OF AMERICA/ESTADOS  
UNIDOS DE AMÉRICA**

Chief Delegate – Jefe de Delegación

Mr. Jimmy Kolker  
Deputy Director  
Office of Global Affairs  
Department of Health and Human Services  
Washington, D.C.

Delegates – Delegados

Ms. Ann Blackwood  
Director of Health Programs  
Office of Human Security  
Bureau of International Organization Affairs  
Department of State  
Washington, D.C.

Mr. Charles Darr  
International Health Analyst  
Office of Global Health Affairs  
Department of Health and Human  
Services  
Washington, D.C.

Ms. Mary Blanca Rios  
Senior Advisor  
Office of Management, Policy, and Resources  
Bureau of International Organization Affairs  
Department of State  
Washington, D.C.

Ms. Andrea Strano  
International Relations Officer  
Office of Human Security  
Bureau of International Organization Affairs  
Department of State  
Washington, D.C.

**PAN AMERICAN HEALTH ORGANIZATION/  
ORGANIZACIÓN PANAMERICANA DE LA SALUD**

**Director and Secretary *ex officio* of the  
Council/Directora y Secretaria *ex officio* del  
Consejo**

Dr. Carissa F. Etienne

**Advisers to the Director  
Asesores de la Directora**

Dr. Jon Kim Andrus  
Deputy Director  
Director Adjunto

Dr. Francisco C. Becerra Posada  
Assistant Director  
Subdirector

Ms. Sharon Frahler  
Director of Administration, a.i.  
Directora de Administración Interina

**Advisers to the Director (*cont.*)  
Asesores de la Directora (*cont.*)**

Dr. Irene Klinger  
Director, External Relations, Partnerships  
and Governing Bodies  
Directora, Relaciones Externas,  
Asociaciones y Cuerpos Directivos

Dr. Heidi Jiménez  
Legal Counsel, Office of Legal Counsel  
Asesora Jurídica, Oficina del Asesor  
Jurídico

Ms. Piedad Huerta  
Senior Advisor, Governing Bodies Office  
Asesora Principal, Oficina de los Cuerpos  
Directivos