



PAN AMERICAN HEALTH ORGANIZATION
WORLD HEALTH ORGANIZATION



145th SESSION OF THE EXECUTIVE COMMITTEE

Washington, D.C., USA, 2 October 2009

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FINAL REPORT

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FINAL REPORT

Opening of the Session

1. The 145th Session of the Executive Committee was held at the Headquarters of the Pan American Health Organization (PAHO) in Washington, D.C., on 2 October 2009. The session was attended by representatives of the following nine Members of the Executive Committee elected by the Directing Council: Argentina, Bolivia, Colombia, Guatemala, Haiti, Mexico, Saint Vincent and the Grenadines, Suriname, and Venezuela. Present in an observer capacity were representatives of Brazil, Canada, Puerto Rico, and the United States of America.

2. Dr. María Julia Muñoz (Uruguay, outgoing President of the Executive Committee) opened the session and welcomed the participants, extending a special welcome to the new members elected by the recently concluded 49th Directing Council—Colombia, Saint Vincent and the Grenadines, and Venezuela—and thanking the outgoing members, Trinidad and Tobago, United States of America, and Uruguay, for their service to the Committee.

Procedural Matters

Officers

3. Pursuant to Rule 15 of its Rules of Procedure, the Committee elected the following Member States to serve as officers for the period October 2009 to October 2010 (Decision CE145(D1)):

<i>President:</i>	Mexico	(Ms. Ana María Sánchez)
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<i>Vice President:</i>	Haiti	(Dr. Ariel Henry)
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<i>Rapporteur:</i>	Suriname	(Dr. Marthelise Eersel)
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4. Dr. Mirta Roses Periago, Director of the Pan American Sanitary Bureau (PASB), served as Secretary *ex officio*, and Dr. Juan Manuel Sotelo (Area Manager, External Relations, Resource Mobilization, and Partnerships, Pan American Sanitary Bureau (PASB)), served as Technical Secretary.

Adoption of the Agenda (Document CE145/1)

5. Pursuant to Rule 9 of its Rules of Procedure, the Committee adopted the provisional agenda prepared by the Director (Decision CE145(D2)).

Subcommittee Matters

Election of One Member to the Subcommittee on Program, Budget, and Administration on the expiration of the period of office on the Executive Committee of Trinidad and Tobago

6. The Committee elected Saint Vincent and the Grenadines to serve on the Subcommittee on Program, Budget, and Administration on the expiration of the period of office on the Committee of Trinidad and Tobago. The Committee expressed appreciation to Trinidad and Tobago for its service. (Decision CE145(D3)).

Governing Body Matters

Dates and Proposed Topics for the Fourth Session of the Subcommittee on Program, Budget, and Administration

7. The Director proposed that the Fourth Session of the Subcommittee on Program, Budget, and Administration (SPBA) should be held from 17 to 19 March 2010. She also proposed a tentative list of topics for discussion by the Governing Bodies in 2010 (Annex B), noting that not all the item discussed by the SPBA and the Executive Committee would have to be discussed by the Directing Council. She suggested that, as had been the practice in previous years, the Committee might wish to allow a period of about a month for the Subcommittee's agenda to be finalized. During that time, the Bureau would review periodic reporting requirements, the mandates it had received from the recently concluded 49th Directing Council, and any proposed agenda items submitted by Member States. The provisional agenda for the Subcommittee's fourth session would then be circulated to Committee members for approval by electronic means.

8. The Executive Committee decided that the Fourth Session of the Subcommittee on Program, Budget, and Administration would be held from 17 to 19 March 2010 and agreed that the Bureau would draw up the agenda within a period of 30 days, taking into account any items proposed by Member States, as well as items that were mandatory in accordance with the planning cycle of the Organization and resolutions of the Governing Bodies (Decision CE145(D4)).

Dates and Proposed Topics for the 146th Session of the Executive Committee

9. The Director proposed that the 146th Session of the Committee should be held from 21 to 25 June 2010. Referring to the tentative list of topics, she noted that the proposed items fell into three distinct categories: mandatory items, technical matters, and progress reports and information items. As the list of items in the second and third categories was quite long, she proposed that the Committee allow the Bureau a period of 30 days to dialogue with members and prioritize the items with a view to reducing them to a manageable number.

10. The virtual dialogue took place during the following 30 days to finalize the list presented in Annex C.

11. Member States proposed that two additional items should be added to the list of tentative topics: first, Alzheimer's disease and other forms of dementia and, second, health and human rights. It was also proposed that the document on the latter item should highlight the linkages between international and regional human rights instruments and public health and that a proposed resolution on the topic should be considered. It was also suggested that the topic should be couched in terms of the provisions of the WHO Constitution, specifically the right to the enjoyment of the highest attainable standard of health.

12. Several delegates requested clarification of the aim and content of the item entitled "National Cooperating Institutions", and one delegate suggested that the items "Health, Human Security, and Well-being" and "Preparations for the Round Table on Urban Health" should perhaps be treated as information matters rather than as technical matters. The same delegate suggested that "Reduction of Chronic Malnutrition in the Americas" should be examined in the context of the Regional Strategy and Plan of Action on Nutrition in Health and Development, 2006-2015.

13. In order to elucidate the approach to be taken to the various items and the expected outcome of their consideration by the Governing Bodies, it was proposed that the Secretariat should provide, together with the provisional agenda, an executive summary of the content of the report to be prepared and the action proposed on each item. It was also suggested that the items should be prioritized on the basis of the health problems targeted in the health-related Millennium Development Goals.

14. The Director, responding to the questions about the item entitled "National Cooperating Institutions," explained that PAHO had received numerous requests from bilateral and multilateral cooperation agencies for an inventory of technical cooperation capabilities available at the national level in the countries of the Region. She also explained there were a number of national institutions that were neither WHO Collaborating Centers nor national reference centers, but were, nevertheless, centers of excellence that could serve as partners with external cooperation agencies. Examples included national research institutes and university teaching hospitals. The idea was to develop an instrument for identifying and assessing the technical cooperation capabilities of such institutions.

15. With regard to Alzheimer's disease, she suggested that, rather than focusing on a single disease, it might be more useful for the Governing Bodies to examine the broader topic of neurological and dementia disorders. She also clarified that the item on substance abuse would not include discussion of the draft global strategy to reduce harmful use of alcohol, which was still being finalized within WHO.

16. The Bureau would bear in mind the Committee's comments and suggestions regarding the prioritization and classification of the various agenda items and, within the next 30 days, would endeavor to clarify the approach to be taken to each one and the expected outcome, be it a resolution, a conceptual framework to guide future work, or the approval of a policy document.

17. The Committee decided to hold its 146th Session from 21 to 25 June 2010 (Decision CE145(D5)) and agreed that the Bureau would draw up the agenda within a period of 30 days, taking into account the views expressed by the Committee and any additional items proposed by Member States.

Dates of the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas

18. The Director proposed that the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas, should be held at PAHO Headquarters in Washington, D.C., from 27 September to 1 October 2010.

19. It was suggested that the election of new members to the Executive Committee should take place on the Tuesday of the week of the Directing Council and that the Executive Committee should meet on the Wednesday so that ministers of health could attend.

20. The Director explained that Article 17 of the PAHO Constitution established that the Executive Committee was to hold two meetings a year and that one of those meetings was to take place immediately following the Directing Council. That was because the Committee received instructions and mandates from the Council. However, the Organization was making ample use of communications technology to hold special virtual meetings and consultations with health authorities in Member States.

21. The Committee decided that the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas, would take place at PAHO Headquarters in Washington, D.C., from 27 September to 1 October 2010 (Decision CE145(D6)).

Administrative and Financial Matters

Changes in the Financial Rules (Document CE145/2)

22. Ms. Sharon Frahler (Area Manager, Financial Management and Reporting, PASB) recalled that the recently concluded 49th Directing Council had approved changes to certain of the Financial Regulations. As a result of that decision, the Executive Committee now needed to consider related changes to the Financial Rules. She explained that the changes fell into three categories: those required pursuant to the pending adoption of the International Public Sector Accounting Standards (IPSAS), those that

resulted from the introduction of new terminology into the Regulations, and those being proposed to reflect best practices.

23. The Executive Committee adopted Resolution CE145.R1, confirming the amendments to the Financial Rules proposed in Document CE145/2 and forwarding the revised Financial Rules, as information, to the 50th Directing Council.

Closure of the Session

24. Following the customary exchange of courtesies, the President declared the 145th Session closed.

Resolutions and Decisions

Resolution

25. The Executive Committee adopted the following resolution at its 145th Session:

CE145.R1: Amendments to the Financial Rules*

THE 145th SESSION OF THE EXECUTIVE COMMITTEE,

Having considered the Director's presentation on the amendments proposed to the Financial Rules of the Pan American Health Organization Document CE145/2;

Taking into consideration that the amendments will provide consistency with the Financial Regulations adopted by the 49th Directing Council,

RESOLVES:

To confirm the amendments requested by the Director to the Financial Rules of the Organization as they appear in Document CE145.R1 and to forward, as information, the revised Financial Rules to the 50th Directing Council.

(Single plenary, 2 October 2009)

Annex

* Attached is a final version of the Financial Rules as established or amended by the Director and confirmed by the Executive Committee at its 145th Session.

THE FINANCIAL RULES OF THE PAN AMERICAN HEALTH ORGANIZATION

Rule I—Applicability and Delegation of Authority

- 101.1 These Financial Rules are established in accordance with Financial Regulation 1.4 and are supported by operational policies, procedures, and accounting manuals reflecting industry best practices.
- 101.2 The Director is responsible to the Pan American Sanitary Conference (hereinafter referred to as “Conference”) or the Directing Council for the implementation of the Financial Rules in order to ensure effective financial administration, the exercise of economy and safeguard of the assets of the Organization.
- 101.3 These Rules apply uniformly to all sources of funds and all activities of the Organization unless otherwise stated in these Rules.
- 101.4 Without prejudice to Financial Rule 101.2, the Director may delegate in writing, together with authorization for re-delegation to other officers of the Organization, such authority considered necessary by the Director for the implementation of these Rules including issuance of operational policies and procedures. All designated officers shall be responsible and accountable to the Director for the exercise of any authority delegated to them.

Rule II—The Budgetary and Financial Reporting Periods

(No Rules Established)

Rule III—The Program and Budget

- 103.1 Biennial Work Plans, including the planned program and budget, will be submitted by each managerial entity for the Director’s approval, and will serve as the basis for the program and budget proposals.

Rule IV—Regular Budget Appropriations

- 104.1 The Regular Budget appropriations approved by the Conference or Directing Council constitute a budgetary authority to incur expenses for the purposes for which the appropriations were adopted. The Director may determine the level

amount of the appropriations that would be prudent to allocate as budgetary authority for making commitments, taking into account the available balance in the Working Capital Fund and other financial resources available to fund the approved Regular Budget appropriations.

- 104.2 Budgetary authority is granted in accordance with levels set by the Director, the appropriation resolution and the policies of the Conference, Directing Council and the Executive Committee.
- 104.3 Designated officers to whom budgetary authority has been granted are accountable to the Director for the correct use of the resources made available.
- 104.4 In order to incur expenses, the designated officers must establish commitments in line with their budgetary authority granted by the Director.
- 104.5 Commitments may only be established by designated officers and must be supported by satisfactory documentation. All activities that create liabilities against the resources of the Organization must be represented by commitments that are established when the liability arises.
- 104.6 Commitments by designated officers may be established only for the purpose indicated and may not exceed the budgetary authority granted.
- 104.7 Proposals for, and revisions to, commitments, including procurement of goods and services, must comply with the Financial Regulations, these Rules, and shall be rejected under the following conditions:
 - (a) funds are not available,
 - (b) the procedures of the Organization are not being observed,
 - (c) the financial situation of the Organization will be prejudiced,
 - (d) the purpose of the proposed commitment is not in the interests of the Organization.
- 104.8 In accordance with Regulation 4.2, and as determined by the Director, the commitments and associated budgetary authority for those goods and services whose delivery was delayed due to unforeseen circumstances shall be carried forward to the subsequent budgetary period. Delivery and payment of these commitments must occur in the first six months of the new budgetary period, and will be reported separately within the new program and budget. The balance of any undelivered commitments will be credited to the budgetary surplus of the new budgetary period, and will be available for use in accordance with the applicable Regulations.

Rule V— Provision of Regular Program Budget Funds

(No Rules Established)

Rule VI—Revenue - Assessed Contributions

- 106.1 The Director shall inform Members of the status of their assessed contributions at least two times per year, immediately following the meetings of the Executive Committee and the Conference or Directing Council.
- 106.2 As set forth in Financial Regulation 6.6, the Director shall determine the acceptability of payment of assessed contributions in currencies other than United States dollars subject to annual approval on a case-by-case basis. The approvals will stipulate any terms and conditions that the Director considers necessary to protect the Organization, including any limits to the amount authorized to be paid in local currency.
- 106.3 Any payments in currencies other than United States dollars that have not received prior approval from the Director, or do not comply with the terms of approval stipulated by the Director may be automatically returned to the relevant Member, and the assessed contribution concerned shall continue to be due and payable.

Rule VII—Working Capital Fund and Internal Borrowing

- 107.1 In addition to Regular Budget funding requirements, resources may be made available from the Working Capital Fund to finance unforeseeable and extraordinary expenses.
- 107.2 The term “unforeseeable expenses” means expenses arising from, or incidental to, the carrying out of a program in accord with the policies approved by the Conference or the Directing Council, which expenses were not foreseen when the estimates were made.
- 107.3 The term “extraordinary expenses” means expenses for items or objects outside the scope of the budget.
- 107.4 A designated officer shall be responsible for the preparation of information on the status of all commitments relating to unforeseeable and extraordinary expenses to be submitted to the Executive Committee, and shall prepare the supplemental estimates required in connection therewith for submission to the Conference or Directing Council.

Rule VIII—Revenue - Other Sources

- 108.1 Other sources of revenue could include the net result of non-budgetary operational activities including, but not limited to, gains and losses on currency exchange, disposal of fixed assets, rebates, gifts, etc.
- 108.2 All voluntary contributions will be supported by a signed written agreement consistent with these Regulations and Rules, and policies and procedures in effect.
- 108.3 The Director may issue budgetary authority for expenses to be financed from sources other than the Regular Budget in amounts consistent with the terms of the signed written agreement and industry best practices governing cash management. These funds will be administered in accordance with Rules 104.3 to 104.7 unless otherwise stated in these Rules.
- 108.4 Program Support Costs will be levied on all voluntary contributions unless otherwise authorized in writing by the Director.
- 108.5 The standard Service Charge will be levied on procurement funds activities unless otherwise authorized in writing by the Director.

Rule IX—Funds

(No Rules Established)

Rule X—Custody of Financial Resources

- 110.1 Financial resources in the custody of the Organization shall only be kept in financial institutions designated by the Director or officers designated by the Director.
- 110.2 The Director of Administration or designated officer shall be responsible for the management of all financial institution accounts including investment and custody accounts.
- 110.3 All financial resources received by the Organization, other than assessed contributions, must be supported by a valid written agreement signed by the Director or designated officer. Otherwise such resources shall be returned to the originating source.

Rule XI—Investments

- 111.1 Investment policies shall be drawn up in accordance with Financial Regulation 11.1. An Investment Committee, chaired by the Director of Administration, shall assist the Director in formulating these investment policies. The Committee shall determine appropriate investment instruments and maturities, and shall monitor the performance of funds invested. In accordance with Regulation 10.2, the Committee may designate investment managers for the management of any of the financial resources in the custody of the Organization.
- 111.2 No interest shall be payable by the Organization on financial resources deposited with or administered by it unless otherwise requested in advance and authorized in writing by the Director.

Rule XII—Internal Control

- 112.1 In order to ensure effective internal control within the Organization, in accordance with Financial Regulation XII, the Director shall establish measures, including (i) an internal oversight and evaluation mechanism, (ii) appropriate delegations of authority, (iii) segregation of duties and (iv) other measures that are consistent with industry best practice.
- 112.2 The Director shall designate the officer responsible for establishing and maintaining an adequate internal control of the operations of the Organization as deemed necessary. The internal controls structure shall include:
- (a) The accomplishment of the strategic objectives and goals in line with the mission of the Organization,
 - (b) The efficient and effective administration of resources,
 - (c) The compliance with regulations and rules, policies and procedures, and decisions of the Governing Bodies,
 - (d) The identification and management of organizational risks,
 - (e) The appropriate designation of officers responsible and accountable for conducting the business of the Organization,
 - (f) The integrity and reliability of information.

Payments

- 112.3 Payments shall not be made in advance except as where otherwise specified in these Rules. Payments shall only be made on the basis of satisfactory supporting documents duly certified by designated officials confirming that in accordance

with the terms of the contract, the amount is correct and services have been rendered or delivery has been completed.

- 112.4 Where operationally justified and only on an exceptional basis, contracts or purchase orders may be entered into which require partial payment in advance prior to the delivery of goods or performance of services. Such practice shall be fully documented.
- 112.5 In order for any contract or purchase order to be entered into requiring full payment in advance, the officer requesting such terms shall provide full justification and demonstrate why such payments terms are necessary in the interest of the Organization. All such payment terms shall be subject to approval of the designated officer.
- 112.6 Designated officials may authorize advances to staff members and other persons in connection with the execution of official duties for PAHO and staff entitlements.
- 112.7 Designated officers are responsible and accountable for all resources under their control.
- 112.8 Panels of signatories shall be designated by officials authorized by the Director. All payments from the Organization's bank accounts shall be signed by two officials of the appropriate panels. Where deemed necessary, in exceptional circumstances, the officials authorized to designate panels of signatories, may authorize the signature of payments by one official only, provided that there are adequate safeguards for the protection of funds.
- 112.9 Comprehensive policies and procedures for core functions must be properly documented, maintained and disseminated across the Organization.
- 112.10 Fixed asset records will be maintained by the designated officer, however acquired and from whatever source, in accordance with applicable policies, procedures and accounting standards.
- 112.11 An annual physical inventory shall be taken of all fixed assets.
- 112.12 The designated officer may declare a fixed asset to be surplus or obsolete if it has no further future economic benefit to the Organization. The disposal of a fixed asset should result in the best possible outcome to the Organization, including the sale, donation or scrapping.
- 112.13 The gain or loss from the disposal of a fixed asset shall be recognized in Other Revenue.

- 112.14 Subject to the provisions of Financial Rule 104.1, goods and services may be provided to governments, specialized agencies, and other international organizations on a reimbursable or reciprocal basis on such terms and conditions as may be prescribed by the Director.
- 112.15 Policies and procedures shall be established, documented, and disseminated for procurement and contracting activities.
- 112.16 Procurement and contracting activities shall be entered into for and on behalf of the Organization only by duly authorized officers.
- 112.17 All purchases and other contracts shall be made on the basis of competitive bids, except when otherwise authorized by the Chief of Administration.
- 112.18 Contracts are normally awarded to the lowest bidder. However, where it is considered to be in the interests of the Organization, the acceptance of a bid other than the lowest, or the rejection of all bids may be authorized by the designated officer.

Rule XIII—Accounts and Financial Statements

- 113.1 The accounts shall comprise a consolidated general ledger of the Organization, subsidiary ledgers and auxiliary systems, which shall include all financial and budgetary transactions of the financial period to which they relate, in accordance with the accounting standards adopted by the Conference or the Directing Council. All official financial reporting shall be prepared from these accounts.
- 113.2 Subject to Financial Rule 101.3 and in line with accounting standards, the Director shall determine those entities administered by the Organization that shall be authorized to maintain their own accounting records, and which shall be reported periodically within the financial statements of the Organization.
- 113.3 All financial transactions and statements shall be supported by documentation to be retained as an integral part of the official records of the Organization for the period prescribed by industry best practice.
- 113.4 The Director shall submit financial statements, taken from the accounts referred to in Financial rule 113.1 to the Executive Committee for review and comment within the timeframe stipulated in the corresponding Rules of Procedure following the financial reporting period covered. The Executive Committee will subsequently forward the document to the Conference or the Directing Council. The statements shall be prepared in accordance with the accounting standards

adopted by the Conference or the Directing Council, the Financial Regulations and these Rules, and shall include such other information as may be necessary to indicate the financial position of the Organization.

- 113.5 The financial statements shall also disclose any ex-gratia payments and any losses as a result of theft or fraud which have occurred during the financial reporting period.

Rule XIV—External Audit

- 114.1 The appointment process of the External Auditor by the Conference or the Directing Council must be based on professional criteria to ensure independence, objectivity and compliance with standards and best practices.

Rule XV—Resolutions involving Expenses

- 115.1 Notwithstanding Regulations 15.1 and 15.2, the Director may finance unforeseeable and extraordinary expenses from the Working Capital Fund in accordance with Financial Regulation 7.4 or from other sources of funds consistent with the terms and conditions of those funds.

Rule XVI—General Provisions

- 116.1 The Financial Rules established by the Director, and any amendments thereto, shall enter into force after confirmation by the Executive Committee.
- 116.2 In case of doubt as to the interpretation and application of any of the Financial Rules, the Director shall rule thereon.

Decisions

26. The following are the decisions taken by the Executive Committee in the course of the 145th Session:

CE145(D1): Election of Officers

Pursuant to Rule 15 of the Rules of Procedure of the Executive Committee, the Committee elected the following Members to serve as officers for the period from October 2009 to October 2010:

President:	Mexico
Vice President:	Haiti
Rapporteur:	Suriname

(Single plenary meeting, 2 October 2009)

CE145(D2): Adoption of the Agenda

Pursuant to Rule 9 of the Rules of Procedure of the Executive Committee, the Committee adopted the agenda submitted by the Director (Document CE145/1).

(Single plenary meeting, 2 October 2009)

CE145(D3): Election of One Member to the Subcommittee on Program, Budget, and Administration on the expiration of the period of office on the Executive Committee of Trinidad and Tobago

The Executive Committee elected Saint Vincent and the Grenadines to serve on the Subcommittee on Program, Budget, and Administration.

(Single plenary meeting, 2 October 2009)

CE145(D4): Dates and Proposed Topics for the Fourth Session of the Subcommittee on Program, Budget, and Administration

The Committee decided that the Fourth Session of the Subcommittee on Program, Budget, and Administration would be held from 17 to 19 March 2010. The Committee agreed that the Secretariat would draw up the provisional agenda and circulate it to Committee members within a period of 30 days, taking into account any input received from and items proposed by Member States.

(Single plenary meeting, 2 October 2009)

CE145(D5): Dates and Proposed Topics for the 146th Session of the Executive Committee

Pursuant to Article 17.A of the PAHO Constitution, the Committee set the dates for its first regular session in the year 2010, the 146th Session, to be held from 21 to 25 June 2010. The Committee agreed that the Secretariat would draw up the provisional agenda and circulate it to Committee members within a period of 30 days, taking into account any input received from and items proposed by Member States.

(Single plenary meeting, 2 October 2009)

CE145(D6): Dates of the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas

Pursuant to Article 12.A of the PAHO Constitution and Rule 1 of the Rules of Procedure of the Directing Council, the Committee authorized the Director to convene the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas, in Washington, D.C., from 27 September to 1 October 2010.

(Single plenary meeting, 2 October 2009)

IN WITNESS WHEREOF, the President of the Executive Committee and the Secretary *ex officio*, Director of the Pan American Sanitary Bureau, sign the present Final Report in the Spanish language.

DONE in Washington, D.C., United States of America, on this second day of October in the year two thousand nine. The Secretary shall deposit the original texts in the archives of the Pan American Sanitary Bureau and shall send copies thereof to the Member States of the Organization.

Ana María Sánchez
Delegate of Mexico
President of the 145th Session
of the Executive Committee

Mirta Roses Periago
Director of the Pan American Sanitary Bureau
Secretary *ex officio* of the 145th Session
of the Executive Committee

AGENDA

1. OPENING OF THE SESSION

2. PROCEDURAL MATTERS

2.1 Election of the President, Vice President, and Rapporteur of the Executive Committee

2.2 Adoption of the Agenda

3. SUBCOMMITTEE MATTERS

3.1 Election of One Member to the Subcommittee on Program, Budget, and Administration on the Expiration of the Period of Office on the Executive Committee of Trinidad and Tobago

4. GOVERNING BODIES MATTERS

4.1 Dates and Proposed Topics for the Fourth Session of the Subcommittee on Program, Budget, and Administration

4.2 Dates and Proposed Topics for the 146th Session of the Executive Committee

4.3 Dates of the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas

5. ADMINISTRATIVE AND FINANCIAL MATTERS

5.1 Changes in the Financial Rules

6. OTHER MATTERS

7. CLOSURE OF THE SESSION

**DRAFT TENTATIVE LIST OF TOPICS FOR SESSIONS OF THE
GOVERNING BODIES IN 2010***

4th Session of the Subcommittee on Program, Budget, and Administration

1. NGOs in Official Relations with PAHO
2. Overview of the Financial Report of the Director for 2008-2009
3. Status of the Implementation of the International Public Sector Accounting Standards (IPSAS)
4. Consideration of candidates for the Audit Committee
5. Modernization of the PAHO Corporate Management System: Consideration of options
6. PAHO Results Based Management framework (includes Performance Monitoring Assessment)
7. PAHO Program and Budget 2008-2009 End-of-biennium Report. First Interim PAHO Strategic Plan 2008-2012 Progress Report
8. Evaluation of the Regional Program Budget Policy
9. PAHO Institutional and Organizational Development framework
10. Amendments to the PASB Staff Rules and Regulations
11. Contract Reform in PAHO
12. WHO End-of-Biennium Assessment and Program Budget Performance Assessment Report 2008-2009
13. Master Capital Investment Fund
14. Status update of the Projects using the Program Budget Income Exceeding the Authorized Effective Working Regular Budget

* This annex contains the draft tentative list of topics for the sessions of the Governing Bodies in 2010 as it was presented at the 145th Session of the Executive Committee.

146th Session of the Executive Committee

Mandatory:

1. Representation of the Executive Committee at the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas
2. Provisional Agenda of the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas
3. Report on the Fourth Session of the Subcommittee on Program, Budget, and Administration
4. NGOs in Official Relations with PAHO
5. Annual Report of the Ethics Office
6. Statement by the Representative of the PASB Staff Association

Technical Matters:

7. Ethnicity, Interculturalism, and Equity in Health
8. National Cooperating Institutions
9. Priority intervention in HIV Prevention and Control
10. Regional Strategy for Substance Abuse Reduction
11. Chagas Disease Prevention, Control, and Care
12. Population-based and Individual Approaches for the Prevention and Control of Cardiovascular Diseases
13. Public Health Competencies of the Health Workforce (VCPH, LPIH)
14. Health, Human Security, and Well-being
15. Reduction of Chronic Malnutrition in the Americas
16. Protecting Immunization Achievements and the Introduction of New Vaccines

Technical Matters: (*cont.*)

17. Preparations for the Round Table on Urban Health
18. Institutional Reform of the Pan American Foot-and-Mouth Disease Center (PANAFTOSA)
19. Report on the Collection of Quota Contributions
20. Financial Report of the Director for 2008-2009 and Report of the External Auditor
21. Revisions to the Financial Regulations (if required)
22. Process for the appointment of the External Auditors of the Organization for 2012-2013 and 2014-2015
23. Appointment of the PAHO Audit Committee Members
24. PAHO Program and Budget 2008-2009 End-of-biennium Report. First Interim PAHO Strategic Plan 2008-2012 Progress Report
25. Modernization of the PAHO Corporate Management System: Consideration of options
26. Evaluation of the Regional Program Budget Policy
27. Amendments to the PASB Staff Rules and Regulations
28. Contract Reform in PAHO
29. South-South Cooperation
30. Regional Plan of Action for Implementing Safe Hospitals Strategy 2015
31. The Regional Policy on Program and Budget and the Integration of Regional Health

Progress Reports and Information documents:

32. Progress Report on Influenza Pandemic
33. Progress Report on Tobacco

Progress Reports and Information documents: (cont.)

34. Progress Report on the Regional Core Health Data Initiative (RCHDI) and Country Health Profiles
35. Progress Report on the Plan of Action for Strengthening Vital and Health Statistics
36. Report on the Achievement of the Health-related MDGs in the Region of the Americas
37. Progress Report on International Health Regulations
38. Progress Report on the Implementation of the Regional Strategy and Plan of Action for an Integrated Approach to the Prevention and Control of Chronic Diseases, including Diet and Physical Activity and Health
39. Progress Report on the Elimination of Rubella
40. Status update of the Projects using the Program Budget Income Exceeding the Authorized Effective Working Regular Budget
41. PAHO Results-Based Management framework (includes Performance Monitoring Assessment)
42. WHO End-of-Biennium Assessment and Program Budget Performance Assessment Report 2008-2009
43. PAHO Institutional and Organizational Development framework
44. Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO:
 - a. Resolutions and other Actions of the 63rd World Health Assembly
 - b. Resolutions and other Actions of the 40th General Assembly of the Organization of American States
 - c. Report on the Sixth Summit of the Americas
45. Progress Reports on Administrative and Financial Matters:
 - a. Status of Implementation of the International Public Sector Accounting Standards (IPSAS)
 - b. Master Capital Investment Fund

50th DIRECTING COUNCIL

Mandatory:

1. Annual Report of the President of the Executive Committee
2. Annual Report of the Director of the Pan American Sanitary Bureau
3. Election of Three Member States to the Executive Committee on the Expiration of the Periods of Office of Bolivia, Mexico, and Suriname

Technical Matters:

4. Ethnicity, Interculturalism, and Equity in Health
5. National Cooperating Institutions
6. Priority intervention in HIV Prevention and Control
7. Regional Strategy for Substance Abuse Reduction
8. Chagas Disease Prevention, Control, and Care
9. Population-based and Individual Approaches for the Prevention and Control of Cardiovascular Diseases
10. Public Health Competencies of the Health Workforce (VCPH, LPIH)
11. Health, Human Security, and Well-being
12. Reduction of Chronic Malnutrition in the Americas
13. Regional Core Health Data Initiative (RCHDI) and Country Health Profiles
14. Vaccines Progress Report on Influenza Pandemic
15. Progress Report on Tobacco
16. Round Table on Urban Health
17. Report on the Collection of Quota Contributions

Technical Matters: (*cont.*)

18. Financial Report of the Director for 2008-2009 and Report of the External Auditor
19. Revisions to the Financial Regulations (if required)
20. Process for the appointment of the External Auditors of the Organization for 2012-2013 and 2014-2015
21. Modernization of the PAHO Corporate Management System: Consideration of options
22. PAHO Program and Budget 2008-2009 End-of-biennium Report. First Interim PAHO Strategic Plan 2008-2012 Progress Report
23. Evaluation of the Regional Program Budget Policy
24. South-South Cooperation
25. Regional Plan of Action for Implementing Safe Hospitals Strategy 2015
26. The Regional Policy on Program and Budget and the Integration of Regional Health
27. Confirmation of Amendments to the PASB Staff Rules and Regulations (TBC)
28. Progress Report on the Regional Core Health Data Initiative (RCHDI) and Country Health Profiles
29. Selection of One Member State from the Region of the Americas Entitled to Designate a Person to Serve on the Joint Coordinating Board of the UNICEF/UNDP/World Bank/WHO Special Program for Research and Training in Tropical Diseases (TDR) on the Expiration of the Period of Office of Costa Rica
30. Celebration of the 30th Anniversary of the PAHO Revolving Fund for the Purchase of Vaccines

Progress Reports:

31. Progress Report on the Plan of Action for Strengthening Vital and Health Statistics
32. Report on the Achievement of the Health-related MDGs in the Region of the Americas

Progress Reports: (cont.)

33. Progress Report on International Health Regulations
34. Progress Report on the Implementation of the Regional Strategy and Plan of Action for an Integrated Approach to the Prevention and Control of Chronic Diseases, including Diet and Physical Activity and Health
35. Progress Report on the Elimination of Rubella
36. Status update of the Projects using the Program Budget Income Exceeding the Authorized Effective Working Regular Budget
37. Appointment of the PAHO Audit Committee Members
38. Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO:
 - Resolutions and other Actions of the 63rd World Health Assembly
 - Resolutions and other Actions of the 40th General Assembly of the Organization of American States
 - Report on the Sixth Summit of the Americas
39. Progress Reports on Administrative and Financial Matters:
 - Status of Implementation of the International Public Sector Accounting Standards (IPSAS)
 - Master Capital Investment Fund

147th Session of the Executive Committee

1. Revisions to the Financial Rules (if required)
2. List of topics for the 2011 cycle of Governing Bodies sessions

**TENTATIVE LIST OF TOPICS FOR SESSIONS OF
THE GOVERNING BODIES IN 2010***

4th Session of the Subcommittee on Program, Budget, and Administration

1. Modernization of the PAHO Corporate Management System: Consideration of Options
2. PAHO Results-based Management Framework (includes Performance Monitoring Assessment)
3. PAHO Program and Budget 2008-2009 End-of-biennium Report. First Interim PAHO Strategic Plan 2008-2012 Progress Report
4. Evaluation of the Regional Program Budget Policy
5. NGOs in Official Relations with PAHO
6. Overview of the Financial Report of the Director for 2008-2009
7. Status of the Implementation of the International Public Sector Accounting Standards (IPSAS)
8. Consideration of Candidates for the Audit Committee
9. Status Update of the Projects using the Program Budget Income Exceeding the Authorized Effective Working Regular Budget
10. PAHO Institutional and Organizational Development framework
11. Amendments to the PASB Staff Rules and Regulations
12. Contract Reform in PAHO
13. WHO End-of-biennium Assessment and Program Budget Performance Assessment Report 2008-2009
14. Master Capital Investment Fund
15. Integrity and Conflict Management System (ICMS)

* This annex contains the approved list of topics for the sessions of the Governing Bodies in 2010.

146th Session of the Executive Committee

Procedural and Committee Matters:

1. Representation of the Executive Committee at the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas
2. Provisional Agenda of the 50th Directing Council, 62nd Session of the Regional Committee of WHO for the Americas
3. Report on the Fourth Session of the Subcommittee on Program, Budget, and Administration
4. PAHO Award for Administration 2010
5. Nongovernmental Organizations in Official Relations with PAHO
6. Annual Report of the Ethics Office
7. Appointment of the PAHO Audit Committee Members

Technical, Administrative, and Financial Matters:

8. PAHO Program and Budget 2008-2009 End-of-biennium Report. First Interim PAHO Strategic Plan 2008-2012 Progress Report
9. Evaluation of the Regional Program Budget Policy
10. Concept Paper on Ethnicity, Interculturalism, and Equity in Health
11. Policy on National Cooperating Institutions
12. Concept Paper on Priority Interventions in HIV Prevention and Control
13. Strategy for Substance Abuse Reduction
14. Strategy and Plan of Action on Chagas Disease Prevention, Control, and Care
15. Strategy and Plan of Action on Population-based and Individual Approaches for the Prevention and Control of Cardiovascular Diseases

Technical, Administrative, and Financial Matters: (cont.)

16. Policy on Public Health Competencies of the Health Workforce
17. Concept Paper on Health, Human Security, and Well-being
18. Concept Paper on the Reduction of Chronic Malnutrition in the Americas
19. Concept Paper on Protecting Immunization Achievements and the Introduction of New Vaccines
20. Plan of Action for Implementing the Safe Hospitals Strategy 2015
21. Concept Paper on Health and Human Rights
22. Concept Paper on South-South Cooperation
23. Report on the Collection of Quota Contributions
24. Financial Report of the Director for 2008-2009 and Report of the External Auditor
25. Process for the Appointment of the External Auditors of the Organization for 2012-2013 and 2014-2015
26. Amendments to the Financial Regulations (if required)
27. Amendments to the PASB Staff Rules and Regulations
28. Contract Reform in PAHO
29. Statement by the Representative of the PASB Staff Association

Progress Reports and Information Documents:

30. WHO End-of-biennium Assessment and Program Budget Performance Assessment Report 2008-2009
31. PAHO Results-based Management Framework (includes Performance Monitoring Assessment)
32. PAHO Institutional and Organizational Development framework

Progress Reports and Information Documents: (cont.)

33. Integrity and Conflict Management System (ICMS)
34. The Policy on Program and Budget and the Integration of Regional Health
35. Modernization of the PAHO Corporate Management System: Consideration of Options
36. Status Update of the Projects using the Program Budget Income Exceeding the Authorized Effective Working Regular Budget
37. Preparations for the Round Table on Urban Health
38. Progress Reports on Technical Matters:
 - Implementation of the International Health Regulations and Report on the Pandemic (H1N1) 2009 Situation
 - Plan of Action for Strengthening Vital and Health Statistics
 - Core Health Data Initiative (RCHDI) and Country Health Profiles
 - Strategy and Plan of Action for an Integrated Approach to the Prevention and Control of Chronic Diseases, including Diet and Physical Activity and Health
 - Tobacco Control
 - Elimination of Rubella
 - Achievement of the Health-related MDGs in the Region of the Americas
39. Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO:
 - c. Resolutions and other Actions of the 63rd World Health Assembly
 - d. Resolutions and other Actions of the 40th General Assembly of the Organization of American States
 - e. Report on the Sixth Summit of the Americas
40. Progress Reports on Administrative and Financial Matters:
 - f. Status of Implementation of the International Public Sector Accounting Standards (IPSAS)
 - g. Master Capital Investment Fund

50th DIRECTING COUNCIL

Procedural and Committee Matters:

1. Annual Report of the President of the Executive Committee
2. Annual Report of the Director of the Pan American Sanitary Bureau
3. Election of Three Member States to the Executive Committee on the Expiration of the Periods of Office of Bolivia, Mexico, and Suriname
4. PAHO Award for Administration 2010

Technical, Administrative, and Financial Matters:

5. PAHO Program and Budget 2008-2009 End-of-biennium Report. First Interim PAHO Strategic Plan 2008-2012 Progress Report
6. Evaluation of the Regional Program Budget Policy
7. Concept Paper on Ethnicity, Interculturalism, and Equity in Health
8. Policy on National Cooperating Institutions
9. Concept Paper on Priority Interventions in HIV Prevention and Control
10. Strategy for Substance Abuse Reduction
11. Strategy and Plan of Action on Chagas Disease Prevention, Control, and Care
12. Strategy and Plan of Action on Population-based and Individual Approaches for the Prevention and Control of Cardiovascular Diseases
13. Policy on Public Health Competencies of the Health Workforce
14. Concept Paper on Health, Human Security, and Well-being
15. Concept Paper on the Reduction of Chronic Malnutrition in the Americas
16. Concept Paper on Protecting Immunization Achievements and the Introduction of New Vaccines

Technical, Administrative, and Financial Matters: (cont.)

17. Plan of Action for Implementing the Safe Hospitals Strategy 2015
18. Concept Paper on Health and Human Rights
19. Concept Paper on South-South Cooperation
20. Round Table on Urban Health
21. Report on the Collection of Quota Contributions
22. Financial Report of the Director for 2008-2009 and Report of the External Auditor
23. Process for the Appointment of the External Auditors of the Organization for 2012-2013 and 2014-2015
24. Modernization of the PAHO Corporate Management System: Consideration of Options
25. Amendments to the PASB Staff Rules and Regulations and Salary of the Director
26. Selection of One Member State from the Region of the Americas Entitled to Designate a Person to Serve on the Joint Coordinating Board of the UNICEF/UNDP/World Bank/WHO Special Program for Research and Training in Tropical Diseases (TDR) on the Expiration of the Period of Office of Costa Rica
27. Celebration of the 30th Anniversary of the PAHO's Revolving Fund for the Purchase of Vaccines

Progress Reports and Information Documents:

28. WHO End-of-biennium Assessment and Program Budget Performance Assessment Report 2008-2009
29. Appointment of the Members of the Audit Committee of PAHO
30. Draft Proposed Programme Budget 2012-2013 of the World Health Organization

Progress Reports and Information Documents: (cont.)

31. Progress Reports on Technical Matters:

- Implementation of the International Health Regulations and Report on the Pandemic (H1N1) 2009 Situation
- Plan of Action for Strengthening Vital and Health Statistics
- Core Health Data Initiative (RCHDI) and Country Health Profiles
- Strategy and Plan of Action for an Integrated Approach to the Prevention and Control of Chronic Diseases, including Diet and Physical Activity and Health
- Tobacco Control
- Elimination of Rubella
- Achievement of the Health-related MDGs in the Region of the Americas

32. Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO:

- Resolutions and other Actions of the 63rd World Health Assembly
- Resolutions and other Actions of the 40th General Assembly of the Organization of American States
- Report on the Sixth Summit of the Americas

33. Progress Reports on Administrative and Financial Matters:

- Status of Implementation of the International Public Sector Accounting Standards (IPSAS)
- Master Capital Investment Fund

147th Session of the Executive Committee

1. Amendments to the Financial Rules (if required)
2. List of topics for the 2011 cycle of Governing Bodies sessions

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LISTA DE PARTICIPANTES**

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