

## How to recover recorded Elluminate sessions Como recuperar sesiones grabadas de Elluminate

1) -Open an Internet browser and go to [www.elluminate.com](http://www.elluminate.com)  
Once there, click on "My Elluminate"

-Abra un navegador de internet y coloque la dirección [www.elluminate.com](http://www.elluminate.com)  
Una vez allí, haga clic en "My Elluminate"



Google Custom Search

Home My Elluminate Events Demo

**Elluminate Live! version 7.0**

**The Clear Choice for Live eLearning and Collaboration**

**Award-winning Elluminate Live!**

COMMUNICATE with crystal clear, duplex audio  
BUILD communities with user profiles and live video  
COLLABORATE with chat and shared whiteboards  
EDUCATE with shared applications and polling  
DELIVER quality experience at any connection speed  
And Much More.

DEMO  
LEARN MORE  
FREE TRIAL  
BUY NOW

**Get vRoom THREE for FREE Web Conferencing!**

**LEARN MORE**

**SOLUTIONS**

**Corporate Trainers:** Significantly reduce your training expenses.

**Educators:** Add real-time interaction to distance learning and extend the boundaries of the traditional classroom.

**NEWS**

**PRESS RELEASES**

Elluminate Announces Free, Full-function Web Conferencing vRoom  
March 6, 2007

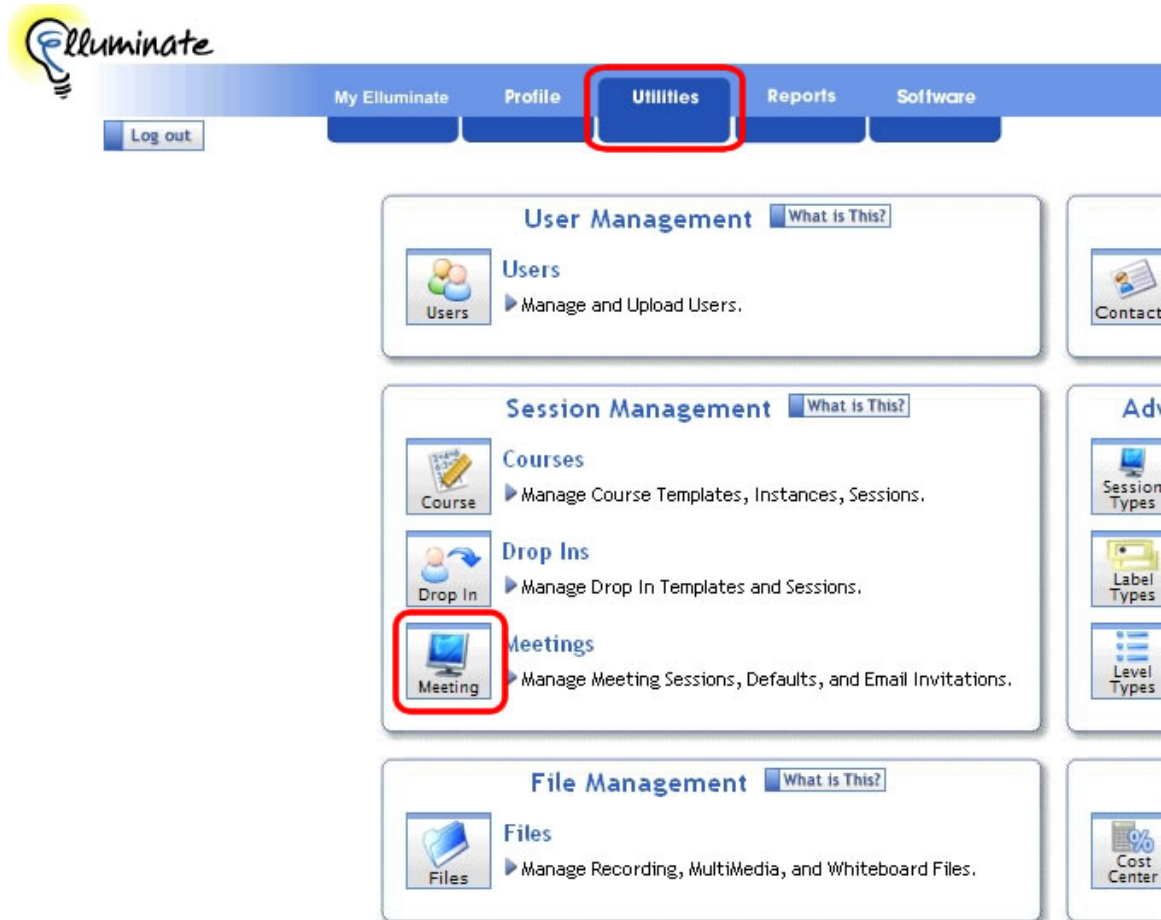
- 2) - Login entering the User Name and Password indicated below:  
- Ingrese el Nombre de Usuario y Contraseña como se indica abajo:

**Username:** FPOINTS

**Password:** records!

The screenshot shows the Elluminate website interface. At the top left is the logo with the tagline "Where Bright Ideas Meet". The top navigation bar includes icons for Home, My Elluminate, Events, and Demo. A Google Custom Search bar is located in the top right corner. On the left side, there is a vertical menu with buttons for About Us, Products, Accessibility, Services, Support, Training, Partners, Request Info, Buy Now, and Community. The central focus is a login box titled "Existing Elluminate Users" with the instruction "Enter your Username and Password to sign in". This box contains a "Username:" label followed by a text input field, a "Password:" label followed by a text input field, and a "Login" button with a play icon.

- 3) - **To get the link** to the desired recording, click in "Utilities" and then click on "Meetings" under Session Management
- **Para obtener el enlace** a la grabación deseada, haga clic en "Utilities" y luego en "Meetings" bajo "Session Management"



- Click "Accept"
- Clic en "Accept"

4)- Select your role and then click on "Session"  
 Seleccione su rol y luego haga click en "Session"

The screenshot shows the Elluminate web application interface. At the top, there is a navigation bar with the Elluminate logo and tabs for 'My Elluminate', 'Profile', 'Utilities', 'Reports', and 'Software'. Below this is a 'Log out' button. The main section is titled 'Meeting Administrators/Supervisors'. In the toolbar, there are buttons for 'Close', 'Sort/Filter', 'Session' (highlighted with a red box), and 'Help'. Below the toolbar is a table with the following data:

Role	May Manage	Username	Display Name
ADMINISTRATOR	true	PAHO-ADMIN	Session Manager

5)- Select the room where the conference was held and click on "Rooms"  
 Seleccione de la lista, la sala donde se mantuvo la reunión y haga clic en "Rooms"

The screenshot shows the Elluminate web application interface. At the top, there is a navigation bar with the Elluminate logo and tabs for 'My Elluminate', 'Profile', 'Utilities', 'Reports', and 'Software'. Below this is a 'Log out' button. The main section is titled 'Meeting Sessions'. In the toolbar, there are buttons for 'Previous', 'Sort/Filter', 'All', 'None', 'New', 'Edit', 'Delete', 'Meeting Defaults', 'Email Templates', 'Advanced', 'Rooms' (highlighted with a red box), 'Invitees', 'Join', and 'Help'. Below the toolbar is a table with the following data:

Meeting Session	Start Time	End Time	Invitees	Mmx	Wbd	Rooms
CONFIGURATION ROOM	2006-08-02 03:15 PM	2007-08-01 04:15 PM	1	0	1	71
CPC AND ECC MEETING ROOM	2006-11-01 11:15 AM	2007-11-01 11:15 AM	1	0	0	2
SCHEDULED ROOM 1	2006-08-02 01:15 PM	2007-08-01 02:15 PM	1	0	0	353
SCHEDULED ROOM 2	2006-08-02 01:15 PM	2007-08-01 02:15 PM	1	0	0	266
SCHEDULED ROOM 3	2006-08-02 01:15 PM	2007-08-01 02:15 PM	1	0	0	195
SCHEDULED ROOM 4	2006-08-02 01:30 PM	2007-08-01 02:30 PM	1	0	0	186
SCHEDULED ROOM 5	2006-08-02 01:30 PM	2007-08-01 02:30 PM	1	0	0	182
UNSCHEDULED ROOM 1	2006-08-02 01:00 PM	2007-08-01 02:00 PM	1	0	0	226
UNSCHEDULED ROOM 2	2006-08-02 01:15 PM	2007-08-01 02:15 PM	1	0	0	72
UNSCHEDULED ROOM 3	2006-08-02 01:15 PM	2007-08-01 02:15 PM	1	0	0	47
UNSCHEDULED ROOM 4	2006-08-02 01:15 PM	2007-08-01 02:15 PM	1	0	0	15
UNSCHEDULED ROOM 5	2006-08-02 01:15 PM	2007-08-01 02:15 PM	1	0	0	36
VANDERBILT/GEORGETOWN ROOM	2006-10-20 07:00 AM	2007-02-28 03:00 PM	1	0	0	8
WHO GLOBAL KM TEAM	2006-09-26 04:45 PM	2007-09-01 05:45 PM	1	0	0	9

On the right side of the table, there is a sidebar with the following information:

- \* Meeting Session
- \* Start Time:
- \* End Time:
- \* Host Name:
- Access:
- Session Type:
- Min Level:
- Max Level:
- Label Type:
- Cost Center:
- Version:
- Boundary Time:
- Description:

6)- Find your recording, based on the date and time of the meeting, select it and click on "Recording".

(Please note that the field "Recorded" of the list **must** show the value: **"true"**. If this value is "false" means that the recording was not done.)

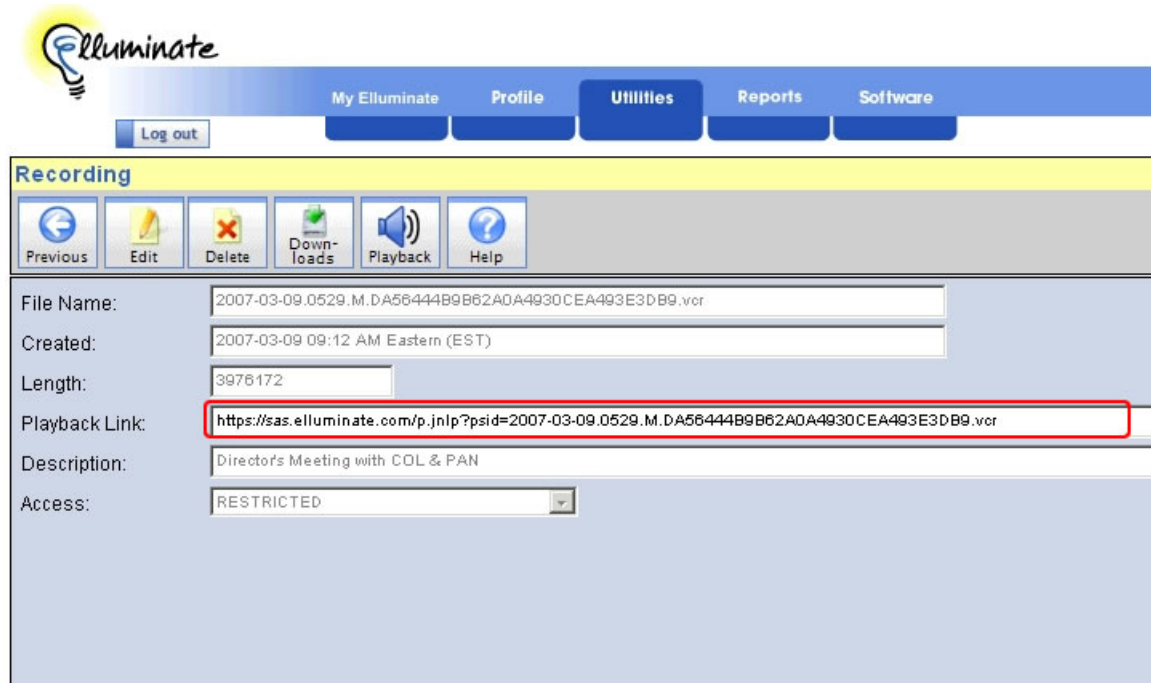
Encuentre su grabación en la lista que se despliega, basado en día y hora en que la reunion virtual fue mantenida y haga clic en "Recording".

(Favor notar que el valor de la columna "Recorded" **debe** ser: **"true"**. Si éste valor es "false" significa que la grabación no fue realizada.)

The screenshot shows the Elluminate web application interface. At the top, there is a navigation bar with tabs for 'My Elluminate', 'Profile', 'Utilities', 'Reports', and 'Software'. Below this is a 'Rooms' section with a toolbar containing buttons for 'Previous', 'Sort/Filter', 'Edit', 'Attendees', 'Recording', and 'Help'. The 'Recording' button is highlighted with a red box. Below the toolbar is a table with the following columns: Room Name, Opened, Closed, Attendees, and Recorded. The table contains 17 rows of data for 'SCHEDULED ROOM 4'. The 15th row is highlighted in orange, and red arrows point to the 'Attendees' and 'Recorded' columns of that row. To the right of the table is a sidebar with labels for 'Room Name', 'Session', 'Min Level', 'Max Level', 'Cost Center', 'Server', 'Version', 'Created', 'Opened', 'Closed', 'Launch Date', and 'Room Duration'.

Room Name	Opened	Closed	Attendees	Recorded
SCHEDULED ROOM 4	2007-02-26 02:09:29 PM	2007-02-26 02:12:14 PM	1	false
SCHEDULED ROOM 4	2007-02-27 02:38:16 PM	2007-02-27 02:42:52 PM	1	false
SCHEDULED ROOM 4	2007-02-28 02:48:50 PM	2007-02-28 02:53:03 PM	1	false
SCHEDULED ROOM 4	2007-03-02 12:00:05 PM	2007-03-02 12:37:08 PM	3	false
SCHEDULED ROOM 4	2007-03-05 12:04:46 PM	2007-03-05 02:40:14 PM	8	false
SCHEDULED ROOM 4	2007-03-07 12:52:21 PM	2007-03-07 12:57:05 PM	1	false
SCHEDULED ROOM 4	2007-03-07 01:08:32 PM	2007-03-07 01:10:09 PM	1	false
SCHEDULED ROOM 4	2007-03-07 01:26:22 PM	2007-03-07 01:28:12 PM	1	false
SCHEDULED ROOM 4	2007-03-07 01:35:39 PM	2007-03-07 01:37:14 PM	1	false
SCHEDULED ROOM 4	2007-03-07 01:46:50 PM	2007-03-07 03:45:51 PM	30	true
SCHEDULED ROOM 4	2007-03-08 08:23:56 AM	2007-03-08 08:27:44 AM	1	false
SCHEDULED ROOM 4	2007-03-08 08:29:01 AM	2007-03-08 08:32:14 AM	1	false
SCHEDULED ROOM 4	2007-03-08 09:38:05 AM	2007-03-08 09:39:35 AM	1	false
SCHEDULED ROOM 4	2007-03-08 02:11:26 PM	2007-03-08 02:53:01 PM	4	false
SCHEDULED ROOM 4	2007-03-09 07:30:04 AM	2007-03-09 09:12:10 AM	5	true
SCHEDULED ROOM 4	2007-03-09 10:29:42 AM	2007-03-09 10:32:17 AM		false

7)- Copy and paste the provided link in a web browser to hear/see your recorded session, or just click in the " Playback" button.  
Copie y pegue el enlace provisto en un navegador web para ver y escuchar la sesión grabada; o simplemente haga clic en el botón de "Playback".



The screenshot shows the Elluminate web interface. At the top left is the Elluminate logo. A navigation bar contains buttons for "My Elluminate", "Profile", "Utilities", "Reports", and "Software". Below this is a "Log out" button. The main content area is titled "Recording" and features a toolbar with icons for "Previous", "Edit", "Delete", "Downloads", "Playback", and "Help". Below the toolbar, a form displays recording details: File Name (2007-03-09.0529.M.DA56444B9B62A0A4930CEA493E3DB9.vcr), Created (2007-03-09 09:12 AM Eastern (EST)), Length (3976172), Playback Link (https://sas.illuminate.com/p.jnlp?psid=2007-03-09.0529.M.DA56444B9B62A0A4930CEA493E3DB9.vcr), Description (Director's Meeting with COL & PAN), and Access (RESTRICTED).

**Note/a:** the format of the recording is an owner format **vcr**. In case you want to keep a copy of the recording of your session, is recommended that you run the Recording Builder application.  
\*\* Please check the Portal Elluminate site under "Training & Resources" / "Technical Documents/English / Recording Builder

- el formato del archivo que contiene la grabación es un "formato propietario" **vcr**. En caso de querer conservar una copia de la grabación de su sesión se recomienda correr la aplicación Recording Builder disponible en el Portal site de Elluminate.  
\*\* Ver el sitio de Elluminate en el Portal de OPS bajo "Training & Resources" / "Technical Documents/English / Recording Builder

Juan Feria  
Information & Knowledge Management  
**PAHO / WHO**