Performance Monitoring Tool for the National Expanded Program on Immunization

PHASE 2

Annex 9A:

Selection list of participants in EPI
Performance Monitoring by management levels and program components





Performance Management Tool for National EPI teams in the Latin American and Caribbean Region

Annex 9A. Selection list of participants in EPI Performance Monitoring by management levels and program components

The list of key participants may be adapted according to the characteristics of each country.

COMPONENTS	ROPOSED BY MANAGEMENT LEVELS AND EPI	1. Political priority	scheduling	3. Organization and Coordination	4. Epidemiological surveillance	5. HR and Financial Management	6. Training and supervision	7. Information system	8. Cold chain	9. Supply of vaccines	10. Evaluation and research	11. Social communication	12. Safe vaccination (ESAVI and safe injection)	13. Execution	14. Health center	Number of components in which they could participate
When applicabl	e, the number of the component is shown for each po	articipant. Please n	ote that for Compo	onent 12 (Safe Vaco	ination) some par	ticipants may cont National level		afe infection or bot	h							
Total number of	participants for this component		10	20	6	National level	6	12	14	10	15		"	20	6	
	ts for this component from the national level	5	7	26 18	2	6	2	3	14 A	7	9	4	II 5	20	0	
1	Health Minister	1	,	10		· ·	2	3	-	,	Ü	7	9	J	Ŭ	1
2	Vice Minister of Health	1			<u> </u>											1
3	Director General of Health or equivalent.	i	2	3							10					4
4	Director of the Institution (Area, Department or other Administrative body) that houses the EPI		2	3		5										3
5	National EPI Director	1	2	3		5	6	7	8	9	10		12			10
6	Representative of the Ministry of Finance.	1				5										2
7	Other Directorates, Departments or Administrative Bodies that are in charge of vaccinating different groups in the course of life		2	3							10					3
8	Procurement Director of the Ministry of Health (Agreements and purchases of EPI vaccines and supplies)		2			5				9						3
9	National Cold Chain Operations Manager		2						8	9						3
10	Representative of the Private Health Sector (1-2)		2	3												2
11	President of the NITAG (President of the National Immunization Committee)			3												1
12	Board member of the Global NITAG Network (GNN)			3												1
13	NITAG member who does not work either in the Ministry of Health or in the EPI			3												1
14	Representative of the NITAG Secretariat			3												1
15	Representative of the Ministry of Finance. Director or representative of Administration and Finance of the Ministry of Health			3		5										2
16	Representative of the Ministry of Planning			3												1
17	Representative of the Ministry of Education			3												1
18	Social Security Representative			3												1

	Representative of the national reference laboratory.											
19	Responsible for laboratory surveillance of VPD at	3	4	I	1							2
	the national level											
	Responsible for purchasing vaccines Director of											
20	Procurement of the Ministry of Health (Agreements	3		5								2
	and purchases of EPI vaccines and supplies)				1							
21	Representative of organizations outside the Ministry	3										,
21	of Health: civil societies, NGOs, religious organizations, academia, armed forces, etc. (1-2)	3										'
	-			 	 							
22	International Agencies that contribute to the	3										1
22	achievement of EPI goals: PAHO, UNICEF, GAVI, Rotary Club, others	3										'
				 	 							
	Other scientific committees: EPI advisory			1	1							
23	committees (Measles and Rubella Elimination, Polio	3		1	1							1
	Eradication, Pediatric Medical Society, Gynecology- Obstetrics Medical Society, Infectious Society)			1	1							
	Responsible for the epidemiological surveillance of				-							
24	VPD at the national level		4						10			2
	EPI staff responsible for the development of staff											
25	training strategies and materials				6							1
	National Director of Statistics / EPI Information		+	 								
26	System			1	1	7			10			2
27	EPI staff responsible for data monitoring		+	-	-	7			10			2
28	Logistics, (National Logistics Manager)			<u> </u>	<u> </u>		8	9				2
29	National Vaccine Warehouse Manager		1	1	1		8	9				2
	-		1	1	1							_
30	Representative of the National Regulatory Authority							9				1
	Described for such as less than the second s											
31	Responsible for purchasing vaccines Director of Procurement of the Ministry of Health (Agreements							9				1
31	and purchases of EPI vaccines and supplies)			1	1			9				'
	and parchases of EPI vaccines and supplies)											
32	Responsible in the Immunization or in the Health								10			1
32	Ministry for coordinating vaccine research topics								10			<u> </u>
	Universities or academic institutions that are											
33	collaborating in conducting studies on the			1	1				10			1
	effectiveness/impact of vaccines.											
	In charge of corporate communication of the											
34	Ministry of Health (Director of Communication and			1	1					11		1
	Promotion)											
35	Risk communication managers									11		1
	Person in charge of communication for health or											
36	health promotion linked to			1	1					11		1
	immunizations/vaccinations.			1	1							

	Representatives of civil society organizations such															
	as: Parent and teacher organizations; professional															
	organizations; neighborhood or community															
37	organizations; patient associations; Nonprofit											l n				1 1
	organizations; foundations; religious leaders;															
	indigenous leaders, Afro-descendant leaders and															
	relevant community actors.															
	Responsible for ESAVI surveillance in the National		+		-	-	-								-	
38	1 '												12			1
	Immunization Program															
39	Responsible for ESAVI surveillance at the National												12			1
	Regulatory Authority															
40	Responsible for the information system in charge of												12			1 1
	notification of ESAVI to PAHO															
41	Member of the national committee for safe												12			1 1
	vaccination															
					Provi	ince / Department ,	State level									
No. of participant	s for this component from the subnational level	2	4	5	2	1	2	3	3	3	3	1	2	6	1	
1	Directors of the Provincial/Departmental/State EPI	1	2	3		5		7						13	14	7
	(1-2)															
2	Cold chain operations manager,		2													,
_	Provincial/Departmental/State		2													
3	Representative of the private sector (1-2),		2	3				7						13		4
3	Provincial/Departmental/State		2	3				/						13		*
4	Director of health services,			3							10			13		3
4	Provincial/Departmental/State			3							10			13		3
	Representative of organizations outside the Ministry															
5	of Health: Mayors, representative of the municipal	1		3										13		3
	health council, civil societies, NGOs, religious															
	organizations, academia, armed forces, etc. (1-2)															
	Responsible for the surveillance of communicable		_				1									
6	diseases of a Province/Department/State				4						10					2
	Responsible for the public health laboratory of a		+			-									-	
7	Province/Department/State				4											1
8	EPI Directors, Provincial/Departmental/State (1-2)		2	3		_	6		8	9	10		12		-	7
			2	3		-	0		•	9	10		12		-	
9	EPI staff responsible for implementation of materials		1			1	6								1	1
	and staff training sessions			1												
10	Information system directors,		1			1		7						13	I	2
	Provincial/Departmental/State (1-2)				ļ											\perp
11	Cold chain manager,		1			1			8	9				13	I	3
	Provincial/Departmental/State															
12	Vaccine Warehouse Manager,								8	9						2
12	Provincial/Departmental/State		1			1									1	1
	In charge of corporate communication of the															
13	Ministry of Health (Director of Communication and		1			1						n			1	1
	Promotion)/ Provincial/ Departmental/ State		1			1									1	1
14	District/municipal ESAVI surveillance manager		†	<u> </u>	1	†	i e						12		†	1
			1			1	1									

Municipal/District Level																	
No. of participants	s for this component from the municipal level														2		
1	Directors of the District/Municipal EPI (1-2)		2	3			6	7	8	9	10		12	13	14	10	
2	President of the local health council			3											14	2	
3	Responsible for epidemiological surveillance of a local hospital				4						10					2	
4	Laboratory manager at a local hospital				4											1	
5	EPI staff responsible for the implementation of staff training sessions						6									1	
6	Directors of Information System, Municipal / District							7			10			13		3	
7	EPI staff responsible for data monitoring							7			10			13		3	
8	Head of Municipal / District Cold Chain Operations								8	9				13		3	
9	Vaccine Warehouse Manager, Municipal/District								8	9						2	
10	In charge of corporate communication of the Ministry of Health (Director of Communication and Promotion) Municipal/District			x								11				2	
11	Director of health services, Municipal/District	1												13		2	
12	Private sector representative (1-2)													13		1	
13	Representative of organizations outside the Ministry of Health: Mayors, private sector, civil societies, NGOs, religious organizations, academia, military, etc. (1-2)	1												13		2	
			Local level /	network of health e	establishments (in c	ase it is decided to	address prioritized	municipalities and	establishments)								
No. of participants	s for this component from the local level																
	ork of health establishments (in case it is decided to a	ddress prioritized n	nunicipalities and es	stablishments)													
1	Staff working in the vaccination room							7	8				12	13		4	
2	Responsible for VPD surveillance							7						13	14	3	
3	Information system manager							7						13	14	3	
4	Responsible for extramural EPI activities							7	8				12	13		4	
5	Director of health establishment (evaluate relevance)								8					13	14	3	
6	Head of nursing (evaluate relevance)								8				12	13		3	
7	Responsible for VPD surveillance													13		1	