



PAN AMERICAN HEALTH ORGANIZATION  
WORLD HEALTH ORGANIZATION



## **26<sup>th</sup> PAN AMERICAN SANITARY CONFERENCE** **54<sup>th</sup> SESSION OF THE REGIONAL COMMITTEE**

*Washington, D.C., USA, 23-27 September 2002*

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### **INFORMATION FOR DELEGATES**

#### **Dates and Venue**

The 26<sup>th</sup> Pan American Sanitary Conference of PAHO, 54<sup>th</sup> Session of the Regional Committee of WHO for the Americas, will take place from 23 to 27 September 2002 at the Pan American Health Organization, 525 23<sup>rd</sup> Street, N.W., Washington, D.C.

#### **Location and Time of Meetings**

There will be a preliminary meeting of Heads of Delegation in Room B on the second floor at 8:30 am on Monday, September 23. General meetings will take place in Room A, second floor, customarily from 9:00 am to 12:30 pm and from 2:30 pm to 5:30 pm. Coffee will be available in the Lobby on the first floor beginning at 8:30 am and during morning and afternoon coffee breaks. It may not be taken to the second floor.

#### **Registration and Badges**

Registration will take place at the Registration Desk in the foyer on the second floor beginning at 7:30 am on Monday, 23 September. Badges should be worn at all times.

#### **Interpretation**

Interpretation in English, Spanish, French, and Portuguese will be provided.

#### **Portable Phones**

Participants are kindly requested to turn off portable telephones and pagers before entering the meeting room.

## **Messages**

Messages may be left for participants by calling (202) 974-3737.

## **Media Center**

The Media Center is located on the second floor near Room C. Press releases, press clippings, and video requests can be obtained from the press desk. Room 1013 will be available for television and radio interviews; please check with the press desk for availability.

## **Video**

Delegates wishing to have video coverage of their interventions during the first three days of the Conference may request this in advance at the Media Center. The cost of this service is \$5 per cassette.

## **Webcast**

The first three days of the Conference will be aired via a webcast. The address will be available at registration.

## **Centennial Activities**

Three centennial exhibits will be on display. The second floor will be the location for the centennial photo exhibit and the centennial timeline. The first floor lobby will be the site of an exhibit of centennial activities, photos, and products from Member States. There will be a centennial store where centennial merchandise will be available for purchase. The store will be open from 8:30 am to 9:00 am and again during the morning coffee breaks each day of the meeting. Order forms will be available at all other times.

As part of the launch of the centennial edition of *Health in the Americas* (2002) and the presentation of the pamphlet *Basic Indicators 2002*, there will be an exhibit of posters and materials on health analysis and other health information topics prepared by the countries and the Regional Program. This exhibit will be located in the Delegates Lounge West.

## **Cafeteria**

The cafeteria is located on the third floor and is open from 7 am to 2 pm.

### **Secretarial Support**

Secretarial support for the Delegates is provided in the Delegates' Lounge on the second floor behind Room A, where computer workstations, with access to Internet, and a fax machine for the use of the Delegates are also located. There is a photocopying machine near Room C on the second floor.

### **Travel Service**

A travel agency (Omega Travel) is located in Room 201 on the second floor and is open from 9:00 am to 5:30 pm. Phone: (202) 974-3394.

### **Telephones**

A pay-phone is located near Room A. Other telephones are located near Rooms B and C. These may be used for local calls by dialing 9, or international calls by means of a prepaid phone card.

### **Other Services**

Mail drop – In the library on the first floor, to the right as you enter.  
ATM machine – In the Lobby (first floor) behind the Guard's Desk.  
First Union Bank – Across 23<sup>rd</sup> Street in Columbia Plaza.

### **Additional Information**

Additional information is available in the PAHO/WHO brochure, "Information for Meeting Participants, September 2002," at the Registration Desk, second floor foyer.