151st SESSION OF THE EXECUTIVE COMMITTEE

Washington, D.C., USA, 21 September 2012

CE151/FR (Eng.)
21 September 2012
ORIGINAL: ENGLISH

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FINAL REPORT

Opening of the Session

1. The 151st Session of the Executive Committee was held at the Headquarters of the Pan American Health Organization (PAHO) in Washington, D.C., on 21 September 2012. The session was attended by delegates of the following nine members of the Executive Committee elected by the Directing Council or the Pan American Sanitary Conference: Brazil, Canada, Chile, El Salvador, Grenada, Jamaica, Paraguay, Peru, and United States of America. Present in an observer capacity were delegates of Guatemala, Mexico, Nicaragua, and Venezuela (Bolivarian Republic of).

2. Dr. Miriam Morales (Bolivarian Republic of Venezuela, outgoing President of the Executive Committee) opened the session and welcomed the participants, extending a special welcome to the new members elected by the recently concluded 28th Pan American Sanitary Conference: Canada, Jamaica, and Paraguay.

3. Dr. Mirta Roses Periago (Director, Pan American Sanitary Bureau [PASB]) added her welcome to the participants and extended gratitude to Dr. Morales for her efficient leadership of the Committee as well as for her oversight of the process leading to the election of the new Director of the Pan American Sanitary Bureau.

Procedural Matters

Officers

4. Pursuant to Rule 15 of its Rules of Procedure, the Committee elected the following Member States to serve as officers for the period September 2012 to September 2013 (Decision CE151[D1]):

   President: Peru  (Dr. Victor Raúl Cuba Oré)

   Vice President: El Salvador  (Dr. María Isabel Rodríguez)

   Rapporteur: Jamaica  (Dr. Fenton Ferguson)

5. Dr. Mirta Roses (Director, PASB) served as Secretary ex officio, and Dr. Jon Kim Andrus (Deputy Director, PASB) served as Technical Secretary.
Adoption of the Agenda (Document CE151/1)

6. Pursuant to Rule 9 of its Rules of Procedure, the Committee adopted, without change, the provisional agenda prepared by the Director (Decision CE151[D2]).

Committee Matters

Election of Two Members to the Subcommittee on Program, Budget, and Administration

7. The Committee elected Chile and Jamaica to serve on the Subcommittee on Program, Budget, and Administration on the expiration of the periods of office of Saint Vincent and the Grenadines and Venezuela (Bolivarian Republic of) on the Executive Committee. The Committee expressed appreciation to the outgoing members for their service (Decision CE151[D3]).

Governing Bodies Matters

Proposed Dates of the 2013 Cycle of Governing Bodies Meetings

Seventh Session of the Subcommittee on Program, Budget, and Administration

8. The Committee decided that the Seventh Session of the Subcommittee on Program, Budget, and Administration would be held from 13 to 15 March 2013 (Decision CE151[D4]). These dates were subsequently changed to 20 to 22 March 2013, with the approval of the Executive Committee.

152nd Session of the Executive Committee

9. The Committee decided to hold its 152nd Session from 17 to 21 June 2013 (Decision CE151[D5]).

52nd Directing Council, 65th Session of the Regional Committee of WHO for the Americas

10. The Committee decided that the 52nd Directing Council, 65th Session of the Regional Committee of WHO for the Americas, would be held from 30 September to 4 October 2013 (Decision CE151[D6]).

Proposed Topics for Discussion in 2013

Seventh Session of the Subcommittee on Program, Budget, and Administration (Document CE151/2)

11. The Director outlined the proposed topics for discussion by the Subcommittee on Program, Budget, and Administration during its Seventh Session (listed in Document
CE151/2), noting that the session would mark the start of discussions on the new Strategic Plan 2014-2019 and the program and budget for 2014-2015.

12. In the discussion that followed, it was suggested that the Subcommittee should continue to look at the functions and method of work of the Governing Bodies with a view to identifying opportunities for further streamlining, following up on the decisions taken by the 28th Pan American Sanitary Conference.¹ It was also suggested that it would be useful for the Subcommittee to receive a general management update on work under way in various areas of the Organization. In addition, it was suggested that a progress report on human resources for health should be added to the agenda, given that the Region was nearing the end of the Decade of Human Resources for Health 2006-2015.

13. The Director said that some of the administrative matters could be grouped together under one agenda item in order to streamline their consideration. Regarding the suggestion of an item concerning human resources for health, she pointed out that the matter fell outside the Subcommittee’s mandate and would be better dealt with by the Executive Committee (see paragraph 19 below).

14. The Committee endorsed the list of topics contained in Document CE151/2 (Decision CE151[D7]).

Draft List of Proposed Topics for the 152nd Session of the Executive Committee (Document CE151/3)

15. The Director outlined the proposed topics for discussion by the Executive Committee during its 152nd Session (listed in Document CE151/3, found in Annex C).

16. Several Committee members expressed concern at the large number of proposed agenda items, particularly the number of program policy matters, and stressed the need to try to streamline the work of the Governing Bodies, pursuant to Resolution CSP28.R6. It was pointed out that several of the items, including the proposed Strategic Plan 2014-2019 and the proposed program and budget 2014-2015, would likely elicit considerable debate, leaving insufficient time to discuss the other matters properly. It was also suggested that it would be more appropriate to discuss some proposed items in technical meetings of experts, particularly proposed item 16, which dealt with the redesign of hospitals; proposed item 18, which dealt with the reorganization of graduate medical education; and proposed item 23, which dealt with policy-making for national vaccine programs.

17. The Bureau was asked to reexamine the proposed program policy matters with an eye to whether the Executive Committee was the best forum for discussion of those matters and to whether some items might be consolidated, particularly proposed item 13,

on prevention of child and adolescent obesity, and proposed item 21, the proposed plan of action on prevention and control of chronic diseases. In relation to the latter, it was noted that reference should be made to chronic noncommunicable diseases, not chronic diseases, in keeping with the Strategy for the Prevention and Control of Noncommunicable Diseases adopted by the 28th Pan American Sanitary Conference.\footnote{Resolution CSP28.R13.} Clarification was requested with regard to proposed item 24, on health development in the Americas, and the extent to which it might overlap with proposed item 43, the progress report on the health-related Millennium Development Goals and targets. A delegate noted the large number of progress reports slated for inclusion on the agenda and asked whether there was an end date for progress reports mandated under resolutions of the Governing Bodies.

18. The Director explained that the Bureau was often required by Governing Body resolutions to present progress reports every two years, which meant that large numbers of reports had to be placed on the agenda every year. In order to reduce the number, the Governing Bodies might want to consider requesting fewer progress reports or extending the interval between reports. Meanwhile, the Bureau would endeavor to streamline the consideration of progress reports by grouping them together under a single item. The Committee might opt not to forward all progress reports to the Directing Council, which would expedite their consideration by the Council.

19. With regard to the proposal for inclusion of an item on human resources for health (see paragraphs 12 and 13 above), she suggested that a progress report on the subject might be presented and then, if the Committee considered it necessary in order to step up action towards the Regional Goals for Human Resources for Health 2007-2015, the item could be submitted to the Directing Council as a program policy matter.

20. Regarding the program policy matters, it was for Member States to decide whether it would be more appropriate for some items to be considered in a technical meeting. Similarly, Member States could decide to combine proposed items 13 and 21 into a single item. She recalled, however, that some Member States had specifically requested that the Bureau develop a plan of action to address the epidemic of childhood obesity in the Region.

21. Proposed item 24, “Cooperation among Countries for Health Development in the Americas,” would deal with the Organization’s policy on technical cooperation among countries and the promotion of new modalities of cooperation. Hence, it would not overlap with the progress report on the health-related Millennium Development Goals.

22. Dr. Andrus (Deputy Director, PASB) explained that the aim of proposed agenda item 23, “Evidence-based Policy-making for National Vaccination Programs,” was to
mobilize support, through the adoption of a Directing Council resolution, for a second phase of the ProVac Initiative, launched pursuant to Resolution CD47.R10, which had called on the Bureau to provide technical cooperation to enhance capacity at the national level to make evidence-based decisions regarding the introduction of new vaccines.

23. After further discussion, in which several delegates expressed reservations about the idea of combining the proposed items on childhood obesity and noncommunicable diseases, the Committee agreed that the list of topics would be finalized following a 30-day period of consultations (Annex D), after which the Bureau would prepare a provisional agenda for consideration by the Subcommittee on Program, Budget, and Administration in March 2013 (Decision CE151[D8]).

**Program Policy Matters**


24. Dr. Amalia del Riego (Senior Advisor, Planning and Resources Coordination, PASB) introduced Document CE151/4, which laid out a three-phase process and timeline for the development of the PAHO Strategic Plan 2014-2019 and the program and budget for 2014-2015, the first biennium of the period to be covered under the new strategic plan. The Executive Committee was asked to approve the proposed process and timeline and to establish a consultative group of Member States in order to ensure Member State participation in the process. The Committee was also asked to appoint the members of the consultative group.

25. The President proposed that the consultative group should comprise 10 members and that they should be selected from among the current members of the Executive Committee, the Member States that had been members of the working group that carried out the recent mid-term evaluation of the Health Agenda for the Americas,³ and the Member States currently entitled to designate a person to serve on the WHO Executive Board.

26. The Director suggested that the Committee might wish to appoint Argentina, Barbados, Brazil, Canada, Chile, El Salvador, Grenada, Panama, Peru, and United States of America as the group’s members. She clarified that the consultative group would be open-ended and that all Member States would be entitled to participate voluntarily in its activities, even if they were not formal members.

27. The Delegates of Mexico and Paraguay said that their governments would also like to be formal members of the group.

³ See Document CSP28/6.
28. The Committee approved the proposed process and timeline and appointed Argentina, Barbados, Brazil, Canada, Chile, El Salvador, Grenada, Mexico, Panama, Paraguay, Peru, and United States of America as members of the consultative group. The Committee also decided that Peru, in its capacity as President of the Executive Committee, would chair the group (Decision CE151[D9]).

Administrative and Financial Matters

Amendment to the PASB Staff Rules

29. Ms. Kate Rojkov (Area Manager, Human Resources Management, PASB) recalled that the recently concluded 28th Pan American Sanitary Conference had amended Staff Regulation 3.1,\(^4\) providing that the Executive Committee, not the Conference or the Directing Council, would determine the salary of the Director of the Bureau. Accordingly, it was proposed that the Staff Rule providing that the Director’s salary would be determined by the Conference or the Council should be deleted.

30. The Committee adopted Resolution CE151.R1, endorsing the proposed change to the Staff Rules.

Analysis of the Charge Assessed on the Procurement of Public Health Supplies for Member States

31. Ms. Florence Petizon (Area Manager, Procurement and Supply Management, PASB) summarized the content of Document CE151/6, noting that procurement was a critical component of PAHO’s technical cooperation and that in the previous 10 years the monetary value of the procurement carried out on behalf of Member States had risen fourfold, from $227 million\(^5\) to close to $1 billion per biennium. An analysis of staffing, operating, and administrative costs had shown that the current charge of 3.5% levied on procurement operations was not sufficient to allow the Organization to continue to manage its procurement funds in a sustainable manner. The gap between the amount available and the amount needed to cover procurement costs in 2012-2013 was estimated at between $5 million and $7 million. A more detailed analysis and a proposal for covering the funding gap would be presented for consideration by the Directing Council in September 2013.

32. In the discussion that followed, it was stressed that the Organization’s procurement funds should be self-sustaining and that the cost of procurement service on behalf of Member States should not be cross-subsidized from PAHO resources intended for other purposes. At the same time, it was pointed out that some countries simply could not afford to pay a higher charge, particularly in view of the high cost of some new

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\(^4\) Resolution CSP28.R12.

\(^5\) Monetary values in this report are expressed in United States dollars.
vaccines, and it was emphasized that other sources of funding should be sought in order to ensure that such countries could continue to procure essential public health supplies through PAHO.

33. The Director noted that PAHO’s charge for procurement on behalf of Member States remained far below the charge levied by other organizations, particularly given that PAHO’s procurement services were often accompanied by technical advisory services. She agreed that the Organization should come as close as possible to full cost recovery, but also acknowledged the need to bear in mind countries’ financial capacity and to strike an optimum balance between those two considerations.

34. The Committee took note of the comments and suggestions made.

**Closure of the Session**

35. Following the customary exchange of courtesies, the President declared the 151st Session closed.

**Resolutions and Decisions**

36. The following are the resolutions and decisions adopted by the Executive Committee in the course of the 151st Session:

**Resolutions**

*CE151.R1 Amendment to the PASB Staff Rules*

**THE 151st SESSION OF THE EXECUTIVE COMMITTEE,**

Having considered the *Amendment to the PASB Staff Rules* submitted by the Director in Annex A to Document CE151/5;

Taking into account Resolution CSP28.R12 of the 28th Pan American Sanitary Conference regarding the authority to approve the salary of the Director of the Pan American Sanitary Bureau (PASB);

Bearing in mind the provision of Staff Rule 020 that grants the Director the authority to propose amendments to the PASB Staff Rules;

Recognizing the need for consistency between the Staff Rules and the Staff Regulations of the Pan American Sanitary Bureau,
RESOLVES:

To confirm, in accordance with Staff Rule 020, the amendment to Staff Rule 330 which deletes Rule 330.4 effective 21 September 2012.

(Single plenary, 21 September 2012)

Decisions

**CE151(D1) Officers**

Pursuant to Rule 15 of the Rules of Procedure of the Executive Committee, the Committee elected the following Member States to serve as officers for the period from September 2012 to September 2013:

- President: Peru
- Vice President: El Salvador
- Rapporteur: Jamaica

(Single plenary, 21 September 2012)

**CE151(D2) Adoption of the Agenda**

Pursuant to Rule 9 of the Rules of Procedure of the Executive Committee, the Committee adopted the agenda submitted by the Director (Document CE151/1).

(Single plenary, 21 September 2012)

**CE151(D3) Election of Two Members to the Subcommittee on Program, Budget, and Administration**

The Executive Committee elected Chile and Jamaica to serve on the Subcommittee on Program, Budget, and Administration.

(Single plenary, 21 September 2012)
CE151(D4) Dates of the Seventh Session of the Subcommittee on Program, Budget, and Administration

The Executive Committee decided that the Seventh Session of the Subcommittee on Program, Budget, and Administration would be held from 13 to 15 March 2013. [These dates were subsequently changed to 20 to 22 March 2013, with the approval of the Executive Committee.]

(Single plenary, 21 September 2012)

CE151(D5) Dates of the 152nd Session of the Executive Committee

The Executive Committee decided that the 152nd Session of the Executive Committee would be held from 17 to 21 June 2013.

(Single plenary, 21 September 2012)

CE151(D6) Dates of the 52nd Directing Council, 65th Session of the Regional Committee of WHO for the Americas

The Executive Committee decided that the 52nd Directing Council, 65th Session of the Regional Committee of WHO for the Americas, would be held from 30 September to 4 October 2013.

(Single plenary, 21 September 2012)

CE151(D7) Topics for Discussion during the Seventh Session of the Subcommittee on Program, Budget, and Administration

The Committee endorsed the list of topics for discussion by the Subcommittee on Program, Budget, and Administration contained in Document CE151/2.

(Single plenary, 21 September 2012)

CE151(D8) Topics for Discussion during the 152nd Session of the Executive Committee

The Executive Committee agreed that the list of topics for discussion during its 152nd Session (Document CE151/3) would be finalized following a 30-day period of electronic consultations, after which the Bureau would prepare a provisional agenda for
consideration by the Subcommittee on Program, Budget, and Administration in March 2013.

(Single plenary, 21 September 2012)

**CE151(D9) Development of the PAHO Strategic Plan 2014-2019 and the PAHO Program and Budget 2014-2015**

The Committee approved the proposed process and timeline for the development of the PAHO Strategic Plan 2014-2019 and the PAHO Program and Budget 2014-2015 (Document CE151/4) and appointed Argentina, Barbados, Brazil, Canada, Chile, El Salvador, Grenada, Mexico, Panama, Paraguay, Peru, and United States of America as members of the consultative group of Member States that will provide strategic guidance and technical input for the process. The Committee also decided that Peru, in its capacity as President of the Executive Committee, would chair the consultative group.

(Single plenary, 21 September 2012)
IN WITNESS WHEREOF, the President of the Executive Committee and the Secretary ex officio, Director of the Pan American Sanitary Bureau, sign the present Final Report in the Spanish language.

DONE in Washington, D.C., United States of America, on this twenty-first day of September in the year two thousand twelve. The Secretary shall deposit the original texts in the archives of the Pan American Sanitary Bureau and shall send copies thereof to the Member States of the Organization.

Victor Raúl Cuba Oré
Delegate of Peru
President of the
151st Session of the Executive Committee

Mirta Roses Periago
Director of the
Pan American Sanitary Bureau
Secretary ex officio of the
151st Session of the Executive Committee
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   2.1 Election of the President, Vice President, and Rapporteur of the Executive Committee
   2.2 Adoption of the Agenda

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   3.1 Election of Two Members to the Subcommittee on Program, Budget, and Administration on the Expiration of the Periods of Office on the Executive Committee of Saint Vincent and the Grenadines and Venezuela (Bolivarian Republic of)

4. GOVERNING BODIES MATTERS
   4.1 Proposed Dates of the 2013 cycle of Governing Bodies meetings:
      (a) 7th Session of the Subcommittee on Program, Budget, and Administration
      (b) 152nd Session of the Executive Committee
      (c) 52nd Directing Council of PAHO, 65th Session of the Regional Committee of WHO for the Americas
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      (a) 7th Session of the Subcommittee on Program, Budget, and Administration
      (b) 152nd Session of the Executive Committee
5. PROGRAM POLICY MATTERS


6. ADMINISTRATIVE AND FINANCIAL MATTERS

6.1 Amendment to the PASB Staff Rules

6.2 Review of the Charge Assessed for Procuring Public Health Supplies on behalf of Member States

7. OTHER MATTERS

8. CLOSURE OF THE SESSION
# LIST OF DOCUMENTS

## Working Documents

| CE151/1 | Agenda |

## Information Documents

| CE151/2 | Draft List of Proposed Topics for 2013: Seventh Session of the Subcommittee on Program, Budget, and Administration |
| CE151/3, Rev. 1 | Draft List of Proposed Topics for the 152nd Session of the Executive Committee |
| CE151/5 | Amendment to the PASB Staff Rules |
| CE151/6 | Analysis of the Charge Assessed for Procuring Public Health Supplies on behalf of Member States |
DRAFT LIST OF PROPOSED TOPICS FOR THE
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3. Provisional Agenda of the 52nd Directing Council of PAHO, 65th Session of the Regional Committee of WHO for the Americas

Committee Matters
4. Report on the Seventh Session of the Subcommittee on Program, Budget, and Administration
5. PAHO Award for Administration (2013)
6. Nongovernmental Organizations in Official Relations with PAHO
8. Report of the Audit Committee of PAHO
9. Appointment of One Member to the Audit Committee of PAHO
10. Nomination of the Deputy Director and the Assistant Director

Program Policy Matters
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15. Strategy and Plan of Action on Environmental Health
16. Guidelines for Redesigning Hospitals in Integrated Health Services Networks [Concept paper]
17. Strategy and Plan of Action for Strengthening Health Research
Program Policy Matters (cont.)

18. Guidelines for the Reorganization of Graduate Medical Education [Concept paper]
19. Policy for Social Protection in Health
20. Strategy for the Prevention and Control of Viral Hepatitis
21. Plan of Action for an Integrated Approach to the Prevention and Control of Chronic Diseases, Including Diet, Physical Activity, and Health
22. Plan of Action for the Elimination of Human Rabies Transmitted by Dogs in Latin America and the Caribbean
23. Evidence-based Policy-making for National Vaccination Programs [Concept paper]
24. Cooperation Among Countries for Health Development in the Americas

Administrative and Financial Matters

27. Report of the Office of Internal Oversight and Evaluation Services
29. Status of Projects Funded from the PAHO Holding Account
30. Master Capital Investment Plan

Personnel Matters

31. Amendments to the Staff Rules and Regulations of PASB
32. PASB Staffing Statistics
33. Statement by the Representative of the PAHO/WHO Staff Association

General Information Matters

34. WHO Reform
General Information Matters (cont.)

36. Mid-term Evaluation of the Health Agenda for the Americas: Final Report
37. 16th Inter-American Meeting at Ministerial Level on Health and Agriculture (RIMSA 16): “Agriculture-Health-Environment: joining forces for the well-being of the peoples of the Americas”: Report
38. Project for Modernization of the PASB Management Information System (PMIS): Progress Report

Progress Reports on Technical Matters

41. Plan of Action to Accelerate the Reduction in Maternal Mortality and Severe Maternal Morbidity [CD51.R12]
42. Implementation of the WHO Framework Convention on Tobacco Control [CD48.R2]
43. Millennium Development Goals and Health Targets
44. Health, Human Security and Well-being [CD50.R16]
45. Regional Plan on Workers’ Health [CD41.R13]
46. Primary Health Care in the Americas [CD44.R6]
47. Elimination of Onchocerciasis and other Poverty-related Neglected Diseases in the Americas [based on CD48.R12]
49. Implementation of the International Health Regulations
50. Status of the Pan American Centers
51. Sustainable Development: Global Conference and Actions Post-Río+20
Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO

52. Sixty-sixth World Health Assembly
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Committee Matters

4. Report on the Seventh Session of the Subcommittee on Program, Budget, and Administration
5. PAHO Award for Administration (2013)
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8. Report of the Audit Committee of PAHO
9. Appointment of One Member to the Audit Committee of PAHO

Program Policy Matters

12. Project for Modernization of the PASB Management Information System (PMIS)
13. Strategy on Environmental Health
15. Social Protection in Health [Concept paper]
16. Plan of Action for the Prevention and Control of Noncommunicable Diseases
17. Plan of Action for the Elimination of Human Rabies Transmitted by Dogs
Program Policy Matters (cont.)

18. Evidence-based Policy-making for National Vaccination Programs [Concept paper]
19. Cooperation Among Countries for Health Development in the Americas [Policy document]

Administrative and Financial Matters

22. Report of the Office of Internal Oversight and Evaluation Services
24. Review of the Charge Assessed on the Procurement of Public Health Supplies for Member States
25. Status of Projects Funded from the PAHO Holding Account
26. Master Capital Investment Plan

Personnel Matters

27. Amendments to the Staff Rules and Regulations of PASB
28. PASB Staffing Statistics
29. Statement by the Representative of the PAHO/WHO Staff Association

General Information Matters

30. WHO Reform
32. Mid-term Evaluation of the Health Agenda for the Americas: Final Report
33. 16th Inter-American Meeting at Ministerial Level on Health and Agriculture (RIMSA 16): “Agriculture-Health-Environment: Joining Forces for the Well-being of the Peoples of the Americas”: Report
Progress Reports on Technical Matters


36. Millennium Development Goals and Health Targets

37. Implementation of the WHO Framework Convention on Tobacco Control [CD48.R2]

38. Regional Plan on Workers’ Health: Final Evaluation [CD41.R13]


41. Implementation of the International Health Regulations

42. Status of the Pan American Centers

Resolutions and other Actions of Intergovernmental Organizations of Interest to PAHO

43. Sixty-sixth World Health Assembly

44. Subregional Integration Organizations, Summits, and Other Subregional Bodies
LIST OF PARTICIPANTS/LISTA DE PARTICIPANTES
MEMBERS OF THE COMMITTEE/MIEMBROS DEL COMITÉ

BRAZIL/BRASIL

Chief Delegate – Jefe de Delegación

Sra. Juliana Vieira Borges Vallini
Assesora Internacional, Secretaria de Vigilância em Saúde
Ministério da Saúde
Brasília

Delegate – Delegado

Sr. Leandro Luiz Viegas
Chefe da Divisão de Temas Multilaterais
Ministério da Saúde
Brasília

CANADA/CANADÁ

Chief Delegate – Jefe de Delegación

Mrs. Gloria Wiseman
Director
Multilateral Relations Division
Office of International Affairs for the Health Portfolio
Health Canada
Ottawa

Delegate – Delegado

Ms. Monica Palak
Senior Policy Analyst
Multilateral Relations Division
Office of International Affairs for the Health Portfolio
Health Canada
Ottawa

CHILE (cont.)

CHILE

Chief Delegate – Jefe de Delegación

Dr. Luis Castillo
Subsecretario de Redes Asistenciales
Ministerio de Salud
Santiago

Delegate – Delegado

Sra. María Jesús Roncarati Guillon
Coordinadora de Proyectos
Oficina de Cooperación y Asuntos Internacionales
Ministerio de Salud
Santiago

EL SALVADOR

Chief Delegate – Jefe de Delegación

Dra. María Isabel Rodríguez
Ministra de Salud Pública y Asistencia Social
Ministerio de Salud Pública y Asistencia Social
San Salvador

Delegate – Delegado

Sra. María Marroquín Sales
Asistente Ejecutiva de la Ministra de Salud
Ministerio de Salud Pública y Asistencia Social
San Salvador

GRENADA/GRANADA

Chief Delegate – Jefe de Delegación

Hon. Ann Peters
Minister of Health
Ministry of Health
St. George’s

Delegate – Delegado

Her Excellency Gillian M. S. Bristol
Ambassador, Permanent Representative of Grenada to the Organization of American States
Washington, D.C.
MEMBERS OF THE COMMITTEE/MIEMBROS DEL COMITÉ (cont.)

JAMAICA
Chief Delegate – Jefe de Delegación
Hon. Dr. Fenton Ferguson
Ministry of Health
Kingston

Delegates – Delegados
Dr. Jean Dixon
Permanent Secretary
Ministry of Health
Kingston

Dr. Michael Coombs
Acting Chief Medical Officer
Ministry of Health
Kingston

Mrs. Ava-Gay Timberlake
Director
International Cooperation in Health
Ministry of Health
Kingston

PARAGUAY/PARAGUAY (cont.)
Delegates – Delegados (cont.)

Dr. Julio Borba
Director General de Redes y Servicios de Salud
Ministerio de Salud Pública y Bienestar Social
Asunción

Dr. Oscar Melo
Director de Hospitales
Ministerio de Salud Pública y Bienestar Social
Asunción

PERU/PERÚ
Chief Delegate – Jefe de Delegación
Dr. Víctor Raúl Cuba Oré
Director General
Oficina General de Cooperación Internacional
Ministerio de Salud
Lima

Delegate – Delegado
Dra. Ada Pastor Goyzueta
Directora General de Salud de las Personas
Ministerio de Salud
Lima

UNITED STATES OF AMERICA/ESTADOS UNIDOS DE AMÉRICA
Chief Delegate – Jefe de Delegación
Ms. Ann Blackwood
Director of Health Programs
Office of Human Security
Bureau of International Organization Affairs
Department of State
Washington, D.C.
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Mr. Peter Mamacos  
Multilateral Branch Chief  
Office of Global Affairs  
Department of Health and Human Services  
Washington, D.C.

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Delegates – Delegados (cont.)

Ms. Hannah Burris  
International Health Analyst  
Office of Global Health Affairs  
Department of Health and Human Services  
Washington, D.C.

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Ministerio de Salud Pública  
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Asesor Específico del Despacho Ministerial  
Ministerio de Salud Pública  
Ciudad de Guatemala

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Asesor de Cooperación Internacional  
Ministerio de Salud Pública  
Ciudad de Guatemala

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Secretaría de Salud  
México, D.F.

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Subdirección de Gestión Interamericana  
Secretaría de Salud  
México, D.F.

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Tercera Secretario, Representante Alterna de México ante la Organización de los Estados Americanos  
Washington, D.C.

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Directora General de Relaciones Internacionales  
Secretaría de Salud  
México, D.F.
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Asesor del Presidente de la República
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Managua

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Embajador, Representante Permanente
de Nicaragua ante la Organización de los
Estados Americanos
Washington D.C.

Lic. Luis Alvarado
Ministro Consejero, Representante Alterno
de Nicaragua ante la Organización de los
Estados Americanos
Washington D.C.

Lic. Julieta Blandón
Primera Secretaria, Representante Alterna
de Nicaragua ante la Organización de los
Estados Americanos
Washington D.C.

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Viceministra de Redes de Salud Colectiva
Ministerio del Poder Popular para la Salud
Caracas

Delegates – Delegados
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Jefe del Programa Nacional de Tuberculosis
Ministerio del Poder Popular para la Salud
Caracas

Lic. Eudoro Godoy
Jefe de despacho de la Ministra de Salud
Ministerio del Poder Popular para la Salud
Caracas

PAN AMERICAN HEALTH ORGANIZATION/
ORGANIZACIÓN PANAMERICANA DE LA SALUD

Director and Secretary ex officio of the Council/Directora y Secretaria ex officio del Consejo
Dr. Mirta Roses Periago

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Director of Administration
Director de Administración

Dr. Jon Kim Andrus
Deputy Director
Director Adjunto

Dr. José Romero Teruel
Assistant Director, a.i.
Subdirector Interino

Dr. Heidi Jiménez
Legal Counsel, Office of Legal Counsel
Asesora Jurídica, Oficina del Asesor Jurídico

Ms. Piedad Huerta
Senior Advisor, Governing Bodies Office
Asesora Principal, Oficina de los Cuerpos Directivos