

## 158th SESSION OF THE EXECUTIVE COMMITTEE

Washington, D.C., USA, 20-24 June 2016

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*Provisional Agenda Item 3.3*

CE158/6, Rev. 2

14 April 2016

Original: Spanish

### PAHO AWARD FOR ADMINISTRATION

#### Changes to the Procedures

##### Introduction

1. The Member States of the Pan American Health Organization (PAHO), acting through their delegates in the meetings of the Governing Bodies of PAHO, have conferred the PAHO Award for Administration, since its establishment in 1969, in recognition of an outstanding contribution in the field of organization and delivery of health services.

##### Background

2. This Award dates back to 1969 when the Executive Committee of PAHO, during its 61st Session, accepted a grant from Dr. Stuart Portner, then Chief of Administration of the Pan American Sanitary Bureau, to institute an annual award for the purpose of contributing to the improvement of health services administration.

3. The original procedures and criteria for conferring the PAHO Award for Administration were adopted by the 18th Pan American Sanitary Conference in 1970, and subsequent amendments to its requirements, conditions, and procedures were adopted by the PAHO Governing Bodies through the years, most recently in 2010.<sup>1</sup> The amendments reflected the need to adapt the award to the evolving context of health services management and administration through the years and in particular to the challenges of the new millennium, and to ensure a larger, more diverse pool of candidates from which to select a qualified recipient.

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<sup>1</sup> Amendments to the procedures were approved by the 20th Pan American Sanitary Conference (1978), the 27th Directing Council (1980), the 24th Pan American Sanitary Conference (1994), the 124th Session of the Executive Committee (1999), the 135th Session of the Executive Committee (2004), the 140th Session of the Executive Committee (2007), and the 146th Session of the Executive Committee (2010).

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4. In 2015, the 156th Session of the Executive Committee, through Resolution CE156.R12, resolved to review the general guidelines and criteria for the Award in order to enhance its importance and encourage Member States to present candidates of excellence in their respective area.

### **Proposal**

5. The context of health systems and services in the Region of the Americas continues to rapidly evolve in response to emerging and re-emerging diseases and epidemics; disasters and conflict; the ever-growing social demand to improve access to quality comprehensive health services; and the need to eliminate persistent inequities in access to health systems. Important advances have been made by countries in the Americas to eliminate barriers to health systems and services, to reach populations in situations of vulnerability, and to ensure the progressive expansion in access and coverage of the population. Global and regional mandates—including the adoption of the Sustainable Development Goals, and the *Strategy on Universal Access to Health and Universal Health Coverage* (Resolution CD53.R14 [2014])—provide the framework for the continued development of health systems to address existing challenges.

6. Bearing in mind this evolving context, the Pan American Sanitary Bureau prepared amended procedures to be considered by the 10th Session of the Subcommittee on Program, Budget, and Administration. The Chairman of the Subcommittee formed a working group made up of Argentina, Grenada, Honduras, and Mexico to review the changes proposed by the Bureau. Annex A contains the version amended by the working group, with some editorial changes subsequently added by the Bureau.

7. These proposed amendments to the title of the Award, the thematic areas of focus within health services management and leadership (as opposed to administration), the periodicity of the Award, the eligibility requirements for candidates, and the procedures for submission and evaluation of candidacies are put forward to align the Award with more recent mandates of the PAHO Governing Bodies. The proposed amended procedures are presented in the Annex.

### **Action by the Executive Committee**

8. The Executive Committee is requested to examine the proposed changes to the procedures for conferring the Award, make any comments and recommendations it deems pertinent, and consider approving the proposed resolution found in Annex B.

Annexes

## **Annex A**

### **PAHO Award for Health Services Management and Leadership**

#### **Procedures**

1. In order to contribute to the improved management of health systems and services, and to recognize significant contributions and leadership in the development and implementation of initiatives that have facilitated the management and expansion of quality comprehensive health services within health systems in the Americas, the Pan American Health Organization is renaming the PAHO Award for Administration as the PAHO Award for Health Services Management and Leadership. The Award will be given annually on a competitive basis and will consist of a diploma and the sum of US\$ 5,000. This sum will be reviewed as appropriate by the Executive Committee on the recommendation of the Director of the Pan American Sanitary Bureau.
  2. The Award will be conferred on a candidate who has made a significant contribution in his/her home country and/or throughout the Region of the Americas to improve the development of health systems; the organization, management, and administration of health services; the development of programs, projects, or initiatives that have demonstrated impact on population coverage and access to health services; the expansion of health services to meet the needs of the population, in particular those in situations of greatest vulnerability; the development of quality programs and patient safety programs at the national or institutional level; the organization and management of primary care services at the community level; the development of integrated networks of health services including hospital services; or the production of knowledge and research to achieve change in health service delivery. The Award is conferred in recognition of work completed in the 10 preceding years.
  3. Current and former staff members of the Pan American Sanitary Bureau and the World Health Organization are ineligible to be nominated for this Award for activities carried out in the course of their assigned duties in the Organization.
  4. The Award Committee will be selected each year during the first session of the Executive Committee and its term will be only for the length of that selection process. The Executive Committee will appoint an Award Committee consisting of the President of the Executive Committee and a delegate and alternate from each subregion. If, despite the appointment of alternate delegates, a vacancy were to occur, the President will make arrangements to cover it. When candidates are submitted from the same Member States represented on the Award Committee, the President of the Executive Committee will designate the alternate delegate from the corresponding subregion.
  5. The Director of the Pan American Sanitary Bureau will invite Member States to submit no more than two nominations for the Award. The Bureau will issue an open call for candidates during the first week of November each calendar year. The names of candidates proposed by each Member State must be received by the Director of the Pan
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American Sanitary Bureau no later than 31 March in the year of the Award, together with the candidates' curriculum vitae and the documentation supporting the merits of the candidacy. This documentation will include a brief narrative describing the contribution of the candidate's work in the relevant field (see article 2 above). To facilitate the work of the Award Committee, the required information on each candidate will be presented on the standard form provided by the Pan American Sanitary Bureau and included in the call for candidates. This form and the documentation supporting the candidate's merits must be completed in full, with explicit responses to each of the questions. All documentation must be submitted in original form.

6. Nominations received by the Director of the Pan American Sanitary Bureau after 31 March will not be considered for the Award.

7. The Director of the Pan American Sanitary Bureau will forward to the members of the Award Committee copies of the documentation submitted no less than 45 days before the date of the opening of the June session of the Executive Committee. To support the deliberations of the Award Committee, the Pan American Sanitary Bureau will also provide technical comments and any other information on candidates it may deem relevant to the deliberations of the Award Committee.

8. The Award Committee will meet and deliberate on the proposed candidates and will submit its recommendations during the week of the session of the Executive Committee. At least three members of the Award Committee must be present to make a meeting valid. The deliberations of the Award Committee are confidential and not for discussion outside of the Award Committee. The Award Committee will make a recommendation to the Executive Committee, approved by a majority of members present. The Executive Committee will have the final decision on accepting or rejecting recommendations of Award, with the possibility of further deliberations and recommendations by the Award Committee.

9. Candidates not elected may be renominated, following the procedure described above.

10. The winner of the Award will be announced during the Directing Council or the Pan American Sanitary Conference.

11. The Award will be presented to the successful candidate during the appropriate meeting of the Directing Council or the Pan American Sanitary Conference. The cost of his or her travel will be paid by the Pan American Sanitary Bureau, which will make such arrangements in accordance with PAHO's rules and regulations.

12. When such presentation is not practicable, alternatives will include:

a) receipt of the Award at the Directing Council or the Pan American Sanitary Conference by a member of the delegation of the recipient's country, on his/her behalf;

b) presentation in the home country by the PAHO/WHO Representative on behalf of the Director of the Pan American Sanitary Bureau.

13. Whatever method is used to present the Award, it will be accompanied by appropriate publicity issued to the news media, both by the Pan American Sanitary Bureau and the government concerned.

14. These procedures may be reviewed by the Executive Committee at any time, as deemed appropriate in light of acquired experience. Proposed amendments must be approved by the Executive Committee and transmitted to the Directing Council or the Pan American Sanitary Conference for its information.

## 158th SESSION OF THE EXECUTIVE COMMITTEE

Washington, D.C., USA, 20-24 June 2016

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CE158/6, Rev. 2  
Annex B  
Original: Spanish

### ***PROPOSED RESOLUTION***

#### **PAHO AWARD FOR ADMINISTRATION**

##### **Changes to the Procedures**

#### ***THE 158th SESSION OF THE EXECUTIVE COMMITTEE,***

(PP1) Having examined the proposed amendments to the procedures for conferring the PAHO Award for Administration (Document CE158/6, Rev. 2);

(PP2) Considering that in 2015 the Executive Committee, in its 156th Session, adopted Resolution CE156.R12, in which it requested a review of the general procedures for conferring this award in order to enhance its importance and encourage Member States to present candidates of excellence in the corresponding area;

(PP3) Given that, in accordance with Resolution CE156.R12, the Pan American Sanitary Bureau prepared changes to the procedures that were reviewed by the working group on amended procedures for the PAHO Award for Administration formed specifically for this purpose by the Subcommittee on Program, Budget, and Administration in its 10th Session,

#### ***RESOLVES:***

1. To approve the name change of the award to “PAHO Award for Health Services Management and Leadership” and the amendments to the procedures for conferring this Award as shown in the Appendix.
2. To transmit the new Procedures for conferring the “PAHO Award for Health Services Management and Leadership” to the 55th Directing Council.

Appendix

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## **Appendix**

### **PAHO Award for Health Services Management and Leadership**

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