IMMUNIZATION INFORMATION SYSTEM QUALITY ASSESSMENT — DEPARTMENTAL

GENERAL INFORMATION

Department and municipality: _____ Department: _____

Date:_____ Evaluator:_____

N°	DEMOGRAPHIC INFORMATION AND PLANNING	Yes	No	NA	COMMENTS
1	Do you know how many children aged less than one year of age are supposed to be vaccinated this year?				
2	Do you know how many one-year old children are supposed to be vaccinated this year?				
3	Do you know what the target population for Td vaccination is this year?				
4	Does the population of children to be vaccinated and aged less than one year of age and one year of age in the district or municipality coincide with the population assigned by the Ministry of Health?				Write down the data on these population groups for this municipality/health service for this year. <1 year: 1 year:
5	Do other programs, such as IMCI or growth and development, use the same denominator for the population aged less than one year and one year of age as the immunization program ?				Verify.
6	Has the departmental administration included EPI activities in the budget for this year?				If not, explain.
7	Is a stratified and up-to-date map available for planning and organizing vaccination activities?				
NO.	TRAINING AND SUPERVISION	Yes	No	NA	COMMENTS
8	Is there an immunization supervision timetable for this year?				Verify.
9	Has the timetable for health services supervision been adhered to this year?				If there is no schedule, check NA. If it has not been followed, inquire about the reasons for this.
10	Have your received supervision for the regular immunization program this year (not counting supervision of campaigns)?				Indicate who performed the supervision and confirm that there is a report.
11	Have you received any training on immunization from the higher level this year?				Indicate which training component and who delivered it.
N°	MONITORING AND EVALUATION	Yes	No	NA	COMMENTS
12	Is the vaccination coverage map for your municipalities up-to-date?				
13	Are vaccination coverage maps for each health unit/service up-to-date?				
14	Is a system in place to ensure that all the health services or municipalities submit their monthly aggregate reports?				
15	Is a system in place to make sure that all the health services or municipalities submit their weekly or monthly aggregate reports on time?				Indicate what is considered on time.
16	Do you understand and apply the concept of drop-out and default rate?				Explain how it is supervised. Discuss why negative drop-out may be occurring.
17	Did you carry out rapid coverage monitoring (RCM) for the regular program this year?				Confirm how many of these were carried out during the year.
18	Do you perform management oversight in order to provide feedback to your municipalities or health services?				Include meetings. Indicate how often and whether they are handled differently for municipalities.
19	Do you participate in periodic evaluation meetings to discuss the program's progress with the departmental or municipal authorities?				Confirm meeting agendas, reports, or minutes.
20	Is a system in place to investigate each event supposedly attributable to vaccination/immunization (ESAVI)?				Confirm the reports of a specific investigated case.

IMMUNIZATION INFORMATION SYSTEM QUALITY ASSESSMENT — DEPARTMENTAL (CONTINUED)

N°	MOVEMENT OF BIOLOGICALS	Yes	No	NA	COMMENTS
21	Is the monthly programming of vaccines and syringe needs used to supply biologicals and supplies to the health services?				Explain how this is supervised and how often.
22	Is there an up-to-date form/log to record the movement of biologicals, which includes batch number and expiration date?				Confirm the data in the biologicals warehouse.
23	Is the registry of pentavalent vaccines up-to-date for April to June of this year on the form/log to record the movement of biologicals?				Confirm the data in the biologicals warehouse
24	Is the syringe registry up-to-date for April to June of this year on the form/log to record the movement of biologicals?				Confirm the data in the biologicals warehouse
25	Is the loss of biologicals or vaccines analyzed on the form/log?				Look it over and confirm that it is up-to-date, and that the staff know how to do the calculation, rather than just using the waste factor

NO.	REGISTRATION, FILING, AND REPORTING PRACTICES	Yes	No	NA	COMMENTS
26	Are sufficient forms available for daily vaccination tallies/registries and for monthly aggregate reports				
27	Have vaccination data from all the health services or municipalities been consolidated as of the end of the first semester of this year?				Verify.
28	Are the dates that the aggregate reports were received from each health service or municipality recorded?				Confirm the dates they were received for the past several months.
29	Is there a mechanism to report vaccination information contained in delayed vaccination tallies/registries or aggregate reports?				
30	Are the aggregate reports received from the municipalities or health services organized by date?				
31	Is the monthly consolidation of vaccinations administered properly managed?				
32	Is the computer in use equipped to input the doses administered?				If the answer is no, explain.
33	Is there a protocol for backing up vaccination data?				Indicate how often this is done.
34	Do you know how to use the information system to obtain vaccination coverage reports broken down by variables relevant to the program (age group, month, municipality)?				Request an updated output report that reflects those variables.
35	Is a good system in place for transmitting vaccination data to the next highest level?				If the response is no, explain.
36	If aggregate reports are received from other sectors, such as the private sector, are the data provided on the same form as used by the ministry?				

COMMENTS