

TERMS OF REFERENCE:

WHO Global Policy Survey on Sexual, Reproductive, Maternal, Newborn, Child and Adolescent Health (SRMNCAH) and Violence Against Women

Duration:

June 19, 2023 to July 18, 2023

Background:

In September 2015, the UN Secretary-General launched the Global Strategy for Women's, Children's and Adolescents' Health (2016-2030) as a front-runner implementation platform for the Sustainable Development Goals (SDGs). Subsequently, by adopting resolution WHA69.2 in May 2016, WHO Member States committed to implementing the Global Strategy.

The WHO Global Policy Survey on SRMNCAH and violence against women provides a mechanism for regular reporting against indicators outlined in the Global Strategy and offers countries a platform to monitor their progress towards achieving its objectives. The Global Policy survey focuses on key laws, regulations, policies, guidelines and strategies in all regions and countries. The survey was conducted in 2009-2010, 2011-2012, 2013-2014, and 2016. In 2018-2019, the policy survey was completed by 155 countries.

In Feb 2023, the Pan American Health Organization/World Health Organization (PAHO/WHO) invited all countries to complete the 2023 version of the Global Policy Survey. The questionnaire has 6 modules, and an online platform has been created for submission of answers. New questions have been added but the majority are the same as the 2018 survey. The platform will present the 2018 responses, and in some cases, country respondents will be asked to confirm whether the previous response is still accurate. Similarly, respondents will also be asked to upload electronic copies of any relevant official document such as laws, policies, guidelines, strategic plans, etc. that were not submitted in the 2018 survey. The platform will show the documents uploaded in 2018 and ask the respondent to confirm if those are still current. Countries are expected to upload any document not previously uploaded such as updated versions, final versions of previous drafts, documents not available in 2018, etc.

PAHO/WHO Responsibilities:

Pan American Health Organization/World Health Organization (PAHO/WHO) will

- provide orientation to the contractor on the details of the questionnaire and the use of the online platform.
- assist in case of doubts about the questionnaire or issues with the online platform.

The PAHO/WHO country office will supervise the work of the contractor.

Scope of Work:

A person will be selected to support the Ministry of Health by conducting the following activities:

- Review the 2023 WHO Global Policy Survey questionnaire and the manual for the use of the online platform.
- Discuss with the Ministry of Health and Wellness focal point the process and specific tasks needed to complete the survey.
- Review WHO database and obtain the names of the documents uploaded in 2018. These documents are accessible through this link: <https://platform.who.int/data/maternal-newborn-child-adolescent-ageing/national-policies?selectedTabName=Documents>
- Gather electronic copies of all relevant official documents not uploaded in 2018 (e.g., national laws, policies, guidelines, strategic plans, etc.) or those that represent updated versions of those that were uploaded previously. This task may involve contacting other government institutions.
- In coordination with the Ministry of Health and Wellness focal point, the contractor will identify if it is necessary to contact technical staff from other ministries, government agencies or institutions to provide official documents and/or answers to specific questions. Before making any contact, the contractor will ensure that the respective official communication procedures have been completed.
- Upload all relevant documents to the respective online platform (PAHO will provide the respective link)
- Collect the answers to all module questions and enter the responses in the online survey platform. .
 - In this case, the contractor should communicate with PAHO before starting the gathering of the responses. Depending on the country context and how the data for each module will be collected, it might be necessary to provide the contractor with additional information.
 - Before completing the survey Data Agreement section, the contractor will confirm with the Ministry of Health and Wellness focal point that the respective authorization from the relevant authorities has been obtained.
 - The contractor will keep a detailed registry of the respondents by module (i.e., name, position, institution, and email address)
- Communicate regularly with the Ministry of Health and Wellness focal point to provide updates on progress and find solutions to any challenges.
- Communicate regularly with PAHO to provide updates on progress. If issues arise with the questionnaire (e.g., clarification of terms, doubts about questions or answer options, etc.) or the online platform, the contractor is expected to immediately communicate the same to PAHO country office and PAHO regional advisor.
- Once the survey has been completed, the contractor will inform the Ministry of Health and provide a PDF copy of all the modules and electronic copy of all documents. The contractor is expected to support the Ministry of Health and Wellness' review of the responses and make any necessary change. The Ministry of Health and Wellness focal point will submit the completed survey to WHO, unless the submission is explicitly delegated to the contractor.

Service Contractor Profile:

The ideal candidate should

- Have education in public health or a health-related area.
- Show at least three years of experience in managerial or clinical position, working in reproductive, maternal, neonatal, child or adolescent health.
- Demonstrate strong communication and analytical skills.
- Have excellent understanding of the maternal, neonatal, child and adolescent health services as well as sexual and reproductive services of Belize.
- Be detail-oriented, pro-active, self-directed, and results-oriented.
- Have a background or previous experience conducting technical research.

IT SKILLS

- Demonstrated ability to effectively use a computer and utilize software programs, such as Microsoft Office suite.

LANGUAGE

- Fluency in English is required.

Deliverables due July 11, 2023:

- Electronic copy of all official documents gathered for the survey.
- PDF copy of the completed survey.
- List of respondents by module (name, position, institution, and email address).

Interested persons should submit the following:

- Cover letter
- Curriculum Vitae (CV)
- Financial Proposal

Submit to blzmail@paho.org, cc: contrero@paho.org SUBJECT: **SRMNCAH Survey**
DEADLINE: **June 7, 2023**