

## **TERMS OF REFERENCE: PAHO/WHO CONSULTANT, COMMUNICABLE DISEASES AND PUBLIC HEALTH EMERGENCIES**

The Pan American Health Organization, Regional Office of the World Health Organization (PAHO/WHO), has an established history of technical cooperation in public health with national authorities in The Bahamas and Turks and Caicos Islands. PAHO/WHO is responsive to the countries' public health priorities and aligns technical cooperation to countries towards achieving regional and global health goals. PAHO/WHO helps countries to shape their health services and health research agendas, set norms and standards, evaluate, and implement evidence-based policies and monitor and assess health trends. The organization promotes health care strategies that reach people in their communities to extend health services to all and increase efficiency in the use of resources.

The PAHO/WHO Bahamas Country Office is seeking to recruit a consultant to participate as a member of a multi-disciplinary team providing technical cooperation to the countries in the areas of communicable diseases (specifically vaccine preventable diseases, respiratory diseases and neglected, tropical and vector-borne diseases); infection, prevention, and control (IPC), anti-microbial resistance (AMR), and public health emergencies. The successful achievement of the programme of work will require close collaboration and coordination among national authorities, members of PAHO/WHO country office, sub-regional and regional staff, and other stakeholders and partners. In performing these duties, the consultant will be guided by the PAHO/WHO Representative, the Organization's Strategic Plan, and its Biennial Work Plan (BWP), national strategies, and other directives regarding technical cooperation. The work of the consultant will be supervised by the PAHO/WHO Representative.

### **SUMMARY OF RESPONSIBILITIES**

1. Provide support to countries to strengthen and maintain their immunization programmes, including through ensuring continued access to vaccine-related supplies, training activities, dissemination of information, convening or participating in meetings, workshops, and related activities.
2. Support the countries in the surveillance, prevention, preparedness, and control of vaccine preventable, respiratory, neglected, tropical, vector borne and epidemic-prone diseases.
3. Participate in the monitoring and evaluation of national communicable diseases, outbreaks and pandemics prevention and control programmes.
4. Support the countries in strengthening capacities in the areas of AMR surveillance and IPC.
5. Support the strengthening of the detection, verification, and risk assessment of events, including training, coordination, and dissemination of accurate and timely information for all potential public health events of national and/or international concern.
6. Support the countries in development and implementation of emergency preparedness and response plans.
7. Provide technical support during public health emergencies for data management, preparation of situation reports and assist the Incident Manager with coordination and monitoring functions.
8. Identify technical assistance needs in collaboration with PAHO/WHO and national technical teams.
9. Facilitate development of risk communication strategies and products, and public education and public awareness projects and products and monitor their implementation in areas of work assigned.
10. Prepare and maintain documents and reports pertaining to projects undertaken in areas of work assigned.
11. Promote and support country compliance with PAHO/WHO technical norms and standards in areas of work assigned.
12. Participate in inter-programmatic work of the PAHO/WHO country office, and collaborate with sub-regional and regional focal points, to optimize the delivery of country technical cooperation.
13. Contribute and collaborate in the development, implementation, and monitoring of PAHO/WHO work plans, budgets, and reports as they relate to assigned areas of work.
14. Perform other related duties as assigned.

### **QUALIFICATIONS AND EXPERIENCE**

**Essential:** A master's degree in public health, or related field, from a recognized institution. Minimum three years' experience in communicable diseases, public health emergencies, infection prevention and control and/or antimicrobial resistance; and working in multicultural or international settings.

**Desirable:** Work experience in epidemiology, surveillance and/or public health information management would be assets.

### **SKILLS**

**Essential:** Excellent English language oral and writing skills. Good organizational and analytical skills. Ability to efficiently utilize available computer software programs, such as Microsoft Office Word, Excel, PowerPoint, SharePoint, and Outlook.

### **DELIVERABLES**

Monthly progress report submitted to the designated PAHO/WHO official for this contract.

### **DEADLINE**

Qualified candidates are invited to submit their CV to [BAHPWR@paho.org](mailto:BAHPWR@paho.org) by **15<sup>th</sup> January 2024**.