**Call for the expression of interest for the elaboration of proposals**

**to promote and strengthen the implementation of the "Guidance for implementing non pharmacological public health measures in populations in situations of vulnerability in the context of COVID-19”**

**SYSTEMATIZATION / EVALUATION AND ADAPTATION / VALIDATION AREA**

*For this call, the final product or deliverable of proposal must be clearly specified. Examples include* ***methodology for******systematization, with recommendations or a case study based on the systematization; Methodology for the evaluation of Guide, based on the implementation of the selected experience; Case study of adaptation of the guide accompanied by a proposal for a methodology for adaptations; methodology for validation of the guide and the results of an applied validation,***  *among others*

**SECTION 1: IDENTIFICATION OF APPLICANTS AND TYPE OF PROPOSAL**

* 1. **Applicant information**: Institution(s) applying, full name, City and Country, telephone number, E-mail, address of Institution or organization.
	2. **Title of the proposal.**
	3. **Indicate type of proposal: Mark one of the following options**
		1. Systematization of the implementation of the guide
		2. Evaluation of the implementation of the guide
		3. Adaptation of the guide
		4. Validation of the guide
	4. **Administrative level in which the proposal would be applied.**
		1. Local, Municipal or other / Departmental, state, provincial or other / National
	5. **Duration of the proposal in months**.
	6. **Estimated starting date**: Indicate month and year
	7. **Maximum closing date** (max end November) **(if applicable):** Indicate month and year

**SECTION 2: DESCRIPTION OF THE PROPOSAL**

* 1. **Summary:** Must indicate whether the proposal includes the full guide or a part of it. It will be an asset if the guide is approached integrally. The problem or area to be addressed, the proposed design and the actions for its implementation must be specified. The general objective, the feasibility, the methodology used, and the expected results must be specified**.** <(Maximum length 500 words page).>
	2. **Statement of the problem or area that the proposal aims to address:** The problem or area that is addressed and promoted by the proposal must be indicated. This is particularly important for those proposals that present initiatives to adapt the guide or propose innovations associated with its implementation, as well as for proposals on evaluation. For example, the proposal may seek to overcome problems in the implementation of the guide, or to extend the coverage of its application and / or the effectiveness of the guide itself. For proposals on systematization and validation, the way this will contribute to the implementation of the guide and how the proposed products could generate improvements must be specified. Indicate the void that is generated if the proposal is not developed, i.e. justify why it is important to implement said proposal.<(Maximum length 200 words page).>
	3. **Solution or interventions of the proposal:** Propose solutions or interventions according to the problem or prioritized area, preferably though using the Theory of Change. Explain why the proposal presented will be effective in solving the problem or the area that was defined. In other words, in what way the proposal provides a solution to facilitate the implementation of the guide and/ or to amplify its use or improve its effectiveness, etc. <(Maximum length 200 words page).>
	4. **Groups in a vulnerable situation or types of territory to which the proposal is focused:** Describe the groups in a vulnerable situation associated targeted by proposal and justify the consideration. <(Maximum length 150 words page).>
	5. **Objectives (General and Specific):** The objectives must be consistent with the problem or proposed area and the approach and solution included in the proposal. The specific objectives must also be specified in this section. <(Maximum length 100 words page).>
	6. **Considerations of equity and social determinants in the proposal:** Explain in which way the proposal addresses equity and the intervention on Social Determinants, either in its conceptualization, formulation and/or associated interventions. <(Maximum length 200 words page).>

**SECTION 3: METHODOLOGY**

* 1. **Method:** In this section you must explicitly mention and describe the design of the proposal together with the conceptual bases that support the proposed methodology, depending on whether it is systematization, evaluation, adaptation, or validation. Include a justification as to why this is the most appropriate design. The procedures that operationalize the design must be included as well as the population, territory or specific group where the proposal will be implemented, including a justification of the choice as well as the methodology and techniques that will be used for information gathering and analysis, when appropriate. Explain, where appropriate, the innovation associated with your proposal, with a justification. In the case of validation, the type of validation and the techniques used for its development and analysis must be specified**.** <(Maximum length 500 words page).>
	2. **Feasibility:** This section must justify that the proposal can be applied within the proposed timeframes and conditions. Potential barriers should be identified, together with mitigation strategies. <(Maximum length 200 words page).>
	3. **Expected Results and / or Products:** Describe the expected result (s) of the proposal; what do you expect will be improved in the guide or its implementation based on the proposal presented. The proposal must include a final product or deliverable (see introduction)**.** <(Maximum length 200 words page).>
	4. **Ethical Implications:** In this section, a self-analysis of the ethical implications involved in the implementation execution of the proposal must be presented, including , the strategy used to preserve the ethical and bioethical principles that could be compromised during the implementation of the proposal. Whenever possible, it must include ways to safeguard confidentiality, informed consent/assent. <(Maximum length 200 words page).>
	5. **Sustainability and scalability of the proposal:** Indicate the aspects or mechanisms considered in the proposal to facilitate or guarantee the sustainability of the initiative, and when appropriate indicate why and how the proposal could be replicated or implemented at a larger scale, and/or the results could be transferred to other groups and / contexts. <(Maximum length 200 words page).>

**SECTION 4: PLANNING**

* 1. **Work plan:** Indicate the activities planned to carry out the proposal, defining deadlines for the realization and execution of the project, taking into account the administrative times to organize project team, as well as the times needed for the for the institutions that will be involved in the project**.**<(Maximum length 500 words page).>
	2. **Chronogram:** Indicate in the schedule for each specific objective, the activities and duration in months. Maximum until 15 November.
	3. **Partnerships:** in case this applies, mention the entities you will work with and are associated with the project and briefly justify their relevance to the project. In case there is no partnership, please explain. <(Maximum length 200 words page).>
	4. **Management team:** Name, Institution, profession, role and functions of each one of the team members in the project.
	5. **Curricular background of the team:** Briefly describe the background of each of the team members. <(Maximum length 100 words page).>

**SECTION 5: FINANCIAL OFFER**

* 1. **Amount of financial resources required:** Estimate the resources required for the activities and the proposed work plan. The value of the project must be in US Dollars and must not exceed 25,000 USD for the systematization and evaluations and maximum of 20,000 USD for proposals on adaptation and validation.